

**Seeley Lake Sewer District**  
**REGULAR BOARD MEETING AGENDA**

DATE: Thursday, January 21, 2021  
PLACE: Virtual Meeting via Zoom  
Computer: <https://us02web.zoom.us/j/8563339071?pwd=Z0NhbmRoWitlUFpyME8vTWJ0QlZ0Zz09>  
Telephone: 1 669 900 6833  
Meeting ID: 856 333 9071  
Password: 123528  
TIME: 6:00 p.m.

**ROLL CALL**

Tom Morris, President	O	05/2024
Beth Hutchinson, Vice President	O	05/2022
Pat Goodover, Director	O	05/2022
Walt Hill, Director	O	05/2022
Jason Gilpin, Director	O	05/2024
Felicity Derry, Secretary	O	

1. OPENING: Scheduled for 6:00 PM Via Zoom
2. APPROVAL OF AGENDA:
3. PRESIDENT'S COMMENTS:
4. PUBLIC COMMENT: On Items not on the Agenda of the Meeting and within the Jurisdiction of the Sewer District [MCA 2-3-103 (1)a]
5. CORRESPONDENCE: a} Janet Erickson  
b} Cincinnati Insurance
6. MINUTES: December 17, 2020 - *Action*
7. FINANCIAL REPORTS: a} Invoices - *Action*  
b} October 2020  
c} November 2020
8. MANAGER'S REPORT: Status Report
9. WELL & LAKE TESTING REPORT: December 2020
10. UNFINISHED BUSINESS: a} Memo - Background Information - *Discussion/Action*  
b} Lawsuit - *Discussion/Action*
11. EXECUTIVE SESSION: Legal Strategy Regarding the Lawsuit - *Discussion/Action*
12. NEW BUSINESS: None
13. NEXT SCHEDULED MEETING: February 18, 2021
14. AGENDA ITEMS FOR NEXT SCHEDULED MEETING:
15. ADJOURNMENT:

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**From:** Janet Erickson <janeterickson@bresnan.net>  
**Sent:** Monday, January 11, 2021 12:12 PM  
**To:** Pat Goodover  
**Cc:** Felicity at Seeley Lake Sewer  
**Subject:** Re: Seeley Lake Sewer District Board

Thank you for your consideration. I really hope the sewer board will be pro-active in supporting the advancement of the sewer system for Seeley Lake. It will be to everyone's benefit to have a beautiful, clean, safe lake.

On 1/10/2021 11:19 AM, Janet Erickson wrote:

## Seeley Lake Sewer District Board of Directors

In appreciation of the beauty and God-given gift of Seeley Lake and as directed by the Lord to be a steward of this lake I write to you about concerns regarding your motives as members of the board.

My family has been meeting at Seeley Lake since 1969. We have raised our children and grandchildren there and have historic film footage from the 1960's of a beautiful, healthy pristine lake. Now it is dirty and full of weeds and no longer safe for our young grandchildren to swim in.

This summer I participated as a vendor at the Seeley Lake Farmer's Market on Sundays. In visiting with others at the market I heard disturbing information regarding the current sewer board. The information stated that you ran for election to put every roadblock in the way to stop the installation of the sewer system, resulting in the total loss of state and federal grant money in Spring 2021. It seems to me personally as if this board has been stalling for years and that is exactly your motive.

I would like to hear truthfully from you instead of opinions at the farmer's market what your motives and intent are for bringing about a clean, healthy alternative to the polluting use of archaic, septic systems.

I will pray for your respect of my opinions and fulfilling your duties as public servants on the sewer board for the stewardship of Seeley Lake.

Respectfully,  
Janet Erickson



The Cincinnati Insurance Company ■ The Cincinnati Indemnity Company  
The Cincinnati Casualty Company ■ The Cincinnati Specialty Underwriters Insurance Company  
The Cincinnati Life Insurance Company

Andrew Eminger, AIC  
Superintendent – Management Liability

Mailing Address: P.O. BOX 145496  
CINCINNATI, OHIO 45250-5496  
(513) 603-5088  
(513) 371-7446 Fax  
[andrew\\_eminger@cinfin.com](mailto:andrew_eminger@cinfin.com)

**SENT VIA ELECTRONIC**  
**MAIL TO:**  
[jcurtiss53@gmail.com](mailto:jcurtiss53@gmail.com)

January 12, 2021

Jean Curtiss  
Seeley Lake Missoula County Sewer District  
P.O. Box 403  
Seeley Lake MT 59868

**RE:            Insured:            Seeley Lake Missoula County Sewer District**  
**Policy No.:        EMN0494724**  
**Claim:                        3669878**

Dear Jean Curtiss:

This letter will provide you with Cincinnati Insurance Company's (CIC) position concerning coverage under the above-referenced Pillar Policy for the lawsuit filed in the in the Montana Fourth Judicial District Court Missoula County styled *Scott Smith; Michael Stock; Robert Skiles; Curtis Friede; David Steward and John Does A-z vs. Seeley Lake Sewer District; and John Does 1-1*.

We are directing this letter to you as the authorized representative of Seeley Lake Missoula County Sewer District and the individual Insureds under the above-referenced Policy. To the extent you are not acting on behalf of the Insureds for insurance coverage purposes, we request that you forward a copy of this letter to any such person or entity or their authorized representative and inform us with whom we should communicate in the future concerning this matter.

This letter sets forth CIC current analysis of coverage for the Lawsuit under CIC's PILLAR Policy No. EMO494724. If you or the Insureds disagree with this analysis, we invite you to provide us with any materials or information that you believe support a contrary conclusion. We also generally invite you to contact us with any questions you have regarding this analysis.

A.     The Policy

The above-referenced Policy is a claims-made policy effective for the period from 7/1/18 to 7/1/21 (the "Policy Period"). The Insuring Agreement I.A. of the D&O Coverage Part provides that CIC will pay on behalf of the insured persons all loss which they shall be legally obligated to pay, except for such loss which the organization actually pays as indemnification, resulting from any claim first made during the policy period, or any extended reporting period included in or endorsed to the policy, for a wrongful act. CIC will have the right and duty to select counsel and defend the Insureds against any such Claim. The D&O Coverage Part of the Policy provides an aggregate limit of liability of \$1,000,000 for all Loss.

A Claim is defined in Section II – Definitions as a written demand for monetary damages or non-monetary relief. A civil proceeding commenced by the filing of a complaint or similar pleading. A formal administrative or regulatory proceeding commenced by the filing of a complaint, charge, formal investigative order or

similar document. An arbitration, mediation or similar alternative dispute resolution proceeding in which monetary damages are sought if the insured, is required to participate in such proceeding or agrees to participate in such proceeding with our written consent, such consent not to be unreasonably withheld. A criminal proceeding commenced by the return of an indictment against any organization or directors and officers or any insured person other than directors and officers. The maximum Limit of Insurance for all such criminal proceedings against any insured persons other than directors and officers in the aggregate shall be \$100,000. This sublimit shall be part of and not in addition to the Limit of Insurance set forth in the D&O Coverage Part Declarations and does not increase our maximum liability under this Coverage Part. A written request to toll or waive a statute of limitations related to a potential claim described in Definitions A.1 through A.5. above against any insured, including any appeal therefrom.

B. The Lawsuit

The Lawsuit filed alleges the following counts:

- I. Declaratory Judgement
- II. Writ of Mandate

C. Coverage Discussion

Our initial analysis of this matter, based upon our review of the Lawsuit as well as a comprehensive analysis of the policy referenced above, indicates that one or more of the allegations set forth in the Lawsuit do not fall within the coverage provided by the policy. Until the facts of the matter are further clarified by additional investigation on the part of CIC, including pretrial procedures which may take place in connection with the litigation, a final determination as to whether coverage exists for all of the claims asserted by the plaintiff cannot be concluded with certainty.

CIC believes it prudent to identify for you at this time actual and potential coverage defenses that are now known to CIC. CIC recognizes that the allegations in the Lawsuit have not been proven and you should not interpret the following discussion as a suggestion by us that any of the allegations have any legal or factual merit. The following coverage analysis is based only upon the unsubstantiated allegations in the Lawsuit.

First, Section III – Exclusions (B) of the D&O Coverage Part provides that CIC is not liable to pay, indemnify or defend any claim based upon, arising out of, or in consequence of any of the insureds or any person for whose actions the insureds are legally responsible: 1. Committing any deliberately fraudulent, dishonest, criminal or malicious act or omission; 2. Committing any willful violation of any statute, law, rule, regulation, agreement, or judicial or regulatory order; or 3. Gaining any profit, remuneration or advantage to which they were not legally entitled; if established by a final and non-appealable judgment or adjudication adverse to the insureds. With respect to determining the applicability of this exclusion, no conduct pertaining to any insured person shall be imputed to any other insured person; however, any conduct pertaining to any executive shall be imputed to the organization to determine if coverage is available.

If a final determination or final adjudication determines that any Insured or any person for whom an Insured is legally responsible, willfully violated any statute, law, rule, regulation, agreement or order, and/or actually committed any deliberately fraudulent, dishonest, criminal or malicious act or omission, no coverage would be afforded under the policy.

Second, Part II, Definition N of the D&O Coverage Part provides that "Loss" shall include defense costs and the total amount of monetary damages which the insured becomes legally obligated to pay on account of any claim for a wrongful act with respect to which coverage hereunder applies, including damages, judgments, settlements, prejudgment and post-judgment interest, and punitive or exemplary damages or the multiplied portion of any multiplied damage award if insurable under the applicable law most favorable to the insurability of punitive, exemplary or multiplied damages. However, "loss" shall not include: (a) taxes, criminal or civil fines or penalties imposed by law; (b) any restitution, disgorgement or similar sums; or (c) any matter deemed to be uninsurable under the law pursuant to which this Coverage Part shall be construed. No coverage shall be available for any sums that do not constitute covered or insurable loss under the Policy.

As cited above, CIC shall not be liable for any obligations that fall outside the definition of loss under the Policy.

Third, Section X of the Policy's General Provisions provides that this insurance is primary except when all or any part of Loss is also insured under any other prior or current policy. If any other insurance issued by another insurer (with the exception of insurance issued by CIC, any of CIC's affiliated companies, or any of CIC's predecessors or their affiliated companies) applies to any Claim, then this insurance is excess over that other insurance, whether primary, excess, contingent or on any other basis, unless that other insurance was purchased specifically to apply excess of the Policy. If you have not done so already, CIC requests that you provide notice of the Lawsuit to the insurer(s) of any other policies that may afford coverage for this matter and send to us copies of all communications with any such other insurer(s) relating to this matter.

D. Defense Arrangement

Please note the policy states CIC will have the right and duty to select counsel and defend the insureds against any claim. In accordance with our defense obligation, I have assigned the defense of this matter to Jean Faure with Faure Holden. Jean can be reached at 406-452-6500.

E. Reservation of Rights

In addition to the foregoing, CIC expressly reserves all of its rights and defenses under the Policy and available at law, including but not limited to the right to deny coverage based on any policy terms, conditions, or defenses as additional facts come to our attention with respect to any such future claim. Nothing set forth herein shall be construed as a waiver of any rights or defenses that CIC now has or hereafter may have under the Policy or at law.

Please be advised that this declination is based on information presently available to us. Should you have any additional information that you feel may impact our coverage position we would be willing to review this information to determine if it impacts our coverage position.

Sincerely,



Andrew Eminger

cc: PayneWest Insurance, Inc.

**SEELEY LAKE SEWER DISTRICT**  
**REGULAR BOARD MEETING**  
**December 17, 2020**

Tom Morris	President	PRESENT	Pat Goodover	Director	PRESENT
Beth Hutchinson	Vice President	PRESENT	Walt Hill	Director	PRESENT
Jason Gilpin	Director	PRESENT	Felicity Derry	Secretary	PRESENT
Jean Curtiss	Manager	PRESENT	Kim Myre	Missoula Co	PRESENT

Public Attendance - Appendix A

**CALL TO ORDER:**

The meeting was called to order by Tom Morris at 6:04pm, after some technical difficulties had been resolved. The meeting was held remotely via Zoom, due to the ongoing COVID-19 situation.

**APPROVAL OF AGENDA:**

Jean Curtiss requested that the Manager's Report be moved to later in the meeting, after New Business. The agenda was approved as modified.

**PRESIDENT'S COMMENTS:**

Tom Morris requested that everybody stay on point and to make the meeting as productive as possible.

**PUBLIC COMMENT:**

None.

**CORRESPONDENCE:**

Don Larson (Appendix B)

Tom Morris read the letter from Don Larson. Discussion followed on Don Larson's proposal.

Great West Engineering (Appendix C)

Jean Curtiss noted that this letter gave some background to the EDA grant application.

**MINUTES:**

August 6, 2020 Public Hearing

Beth Hutchinson moved to approve the minutes of the August 6, 2020 Public Hearing as presented. Jason Gilpin seconded the motion. There was no discussion. The motion was carried unanimously.

Tom Morris           Aye  
Beth Hutchinson    Aye  
Pat Goodover       Aye  
Walt Hill            Aye  
Jason Gilpin         Aye

August 6, 2020 Special Board Meeting

**Tom Morris** moved to approve the minutes of the August 6, 2020 Special Board Meeting as circulated. Jason Gilpin seconded the motion. There was no discussion. The motion was carried unanimously.

Tom Morris           Aye  
Beth Hutchinson    Aye  
Pat Goodover       Aye  
Walt Hill            Aye  
Jason Gilpin         Aye

November 19, 2020

**Jason Gilpin** moved to approve the minutes of the November 19, 2020 Regular Board Meeting as presented. Beth Hutchinson seconded the motion. There was no discussion. The motion was carried unanimously.

Tom Morris           Aye  
Beth Hutchinson    Aye  
Pat Goodover       Aye  
Walt Hill            Aye  
Jason Gilpin         Aye

**FINANCIAL REPORTS:**

**Invoices – November 2020**

Felicity Derry reviewed the invoices for the Board. Jean Curtiss added that following conversations with MACo, the recommendation was to pay the MACo deductible invoice.

**Beth Hutchinson** moved to pay the invoices as presented. Walt Hill seconded the motion. There was no discussion. The motion was carried unanimously.

Tom Morris           Aye  
Beth Hutchinson    Aye  
Pat Goodover       Aye  
Walt Hill            Aye  
Jason Gilpin         Aye

## UNFINISHED BUSINESS:

None.

## NEW BUSINESS:

### Resolution# 12172020 To Approve Memo from SLSD Board to Property Owners and Qualified Electors in the District

Dan Semmens reviewed why Resolution# 12172020 To Approve Memo from SLSD Board to Property Owners and Qualified Electors in the District would be used to approve the memo, and gave some background as to path that the Board had chosen utilizing the upcoming bond election rather than proceed with the special assessment bonds. The Board had no questions regarding Resolution# 12172020 To Approve Memo from SLSD Board to Property Owners and Qualified Electors in the District.

Jean Curtiss reviewed the draft memo and the changes that had been made. Jean Curtiss read the language highlighted in yellow regarding the Health Department. Discussion followed on the language concerning the Health Department and the special management area. Also, whether there were studies showing elevated nitrate levels throughout the Seeley Lake community. Jim Erven joined the discussion and confirmed that there had been continual monitoring in the District, which consistently showed elevated nitrate levels. Jim Erven then reviewed the language used from the Health Department and DEQ to convey the importance of the electorate's decision. Discussion continued on the language used and its accuracy. The Board agreed to the proposed amendments and adding footnotes.

How to refer to the town while avoiding the confusion between the town of Seeley Lake and the actual lake was discussed. The Board agreed that using the core of the District would be helpful.

The Board and Dan Semmens continued to discuss the suggested changes to the memo.

The wording in the gorilla paragraph was discussed. The resolution mandating connection and the O&M budget were discussed. The Board agreed upon the amendments to the paragraph.

Jean Curtiss reviewed the reworked benefits section. Discussion followed on the language used and which type of septic system had been referenced. The Board agreed to the amended language in this paragraph.

Mike Richards was having difficulty joining the meeting and could not be seen in the Zoom waiting room.

Jean Curtiss reviewed the changes to the vote section. The Board discussed the section's language. The Board agreed to the proposed changes and to bold the first sentence.

The Board discussed the contents of the boxes. The discussion turned to calculating the cost of the GO bonds for businesses. Dan Semmens reviewed how to calculate the cost for businesses.



Beth Hutchinson had left the meeting due to technical difficulties and now rejoined the meeting.

Jean Curtiss reviewed the proposed amendments agreed to by the Board, which Beth Hutchinson might have missed while rejoining the meeting. The Board agreed to use equitable in the final sentence in the vote paragraph.

Jean Curtiss read the asterisk paragraph. Discussion followed on the wording in the paragraph and the Board reached a consensus on the appropriate language that would be used.

Nathan Bourne asked if WRDA or TSEP had commented how a no vote would affect those grants. Jean Curtiss noted that neither funding agency had made a formal comment; however, TSEP was impatient for the District to spend those grant funds.

The discussion returned to the language used in the asterisk paragraph and the Board agreed to the proposed amendment in that paragraph. Discussion continued on the wording in the last box.

Pat Goodover had left the meeting due to technical difficulties and now rejoined the meeting.

There was in-depth discussion on suitable language in the final box. Due to the technical difficulties experienced during the meeting, the wording in the final box was reviewed to ensure that no Board members had missed any of the proposed amendments. The board agreed to the proposed amendments in the final box.

The Board confirmed that their phone numbers and emails should be used in the memo.

Jean Curtiss reviewed what would be included with the memo and who it would be mailed to. The District would request a reimbursement for the cost of the mailing from RRGL.

**Pat Goodover moved to adopt the resolution (Resolution#12172020 To Approve Memo from SLSD Board to Property Owners and Qualified Electors in the District) to approve the memo as amended.** Jason Gilpin seconded the motion. There was no further discussion. The motion was carried unanimously.

Tom Morris	Aye
Beth Hutchinson	Aye
Pat Goodover	Aye
Walt Hill	Aye
Jason Gilpin	Aye

The Board agreed to add the footnote with the Health Department and DEQ letters.

The who can vote handout was reviewed and discussed.

**MANAGER'S REPORT:**

Jean Curtiss noted that the report to the LOR Foundation had been completed.

The Phase II TSEP application for \$750,000 had ranked fairly well.

The Pine Drive quiet title should be settled next month.

Jean Curtiss informed the Board that she had learned of a new lawsuit being filed against the District Board. The lawsuit had been filed by proponents of the sewer to compel the Board to get the sewer built. It would be circulated to the Board once it was received. The Board discussed when Cincinnati Insurance should be notified of the lawsuit. Jean Curtiss had spoken with some of the people involved in the potential suit, to impart that a lawsuit would only hinder the progress of the project.

The Board discussed the best way to proceed. Dan Semmens added that as bond counsel he could not see the upside to a lawsuit during bond financing and that it would stop the funding agencies in their tracks. The Board agreed that Cincinnati Insurance should be notified of the lawsuit.

There was discussion regarding obtaining the filed lawsuit and contacting those involved in the lawsuit to convey the detrimental effect that the lawsuit would have on the project's funding package. The Board agreed that Jean Curtiss should be the one to reach out on behalf of the District.

**NEXT REGULARLY SCHEDULED MEETING: January 21, 2021**

**AGENDA ITEMS FOR NEXT SCHEDULED MEETING:**

Tom Morris requested that the Board submit agenda items by January 11, 2021.

**ADJOURNMENT OF MONTHLY BOARD MEETING:**

Walt Hill moved to adjourn the meeting at 8:59pm. The motion was passed unanimously.

Tom Morris	Aye
Beth Hutchinson	Aye
Pat Goodover	Aye
Walt Hill	Aye
Jason Gilpin	Aye

Attest:

\_\_\_\_\_  
Tom Morris, President

\_\_\_\_\_  
Felicity Derry, Secretary

DRAFT

**Seeley Lake Sewer District  
Invoices for December 2020**

**District:**

Seeley Lake Water District - <i>Inv#192 December 2020 + Vince Excess Time</i>	\$588.85
ME Lab - <i>Inv#2013125 Well &amp; Lake Monitoring</i>	\$169.65
ME Lab - <i>Inv#2013127 State Land Monitoring</i>	\$684.80
Curtiss Consulting - <i>December/January</i>	
Felicity Derry - <i>December/January + Stamps for Mailing</i>	\$687.85
Pathfinder - <i>Inv#26068 Annual Subscription</i>	\$39.00
Christian, Samson & Baskett, PLLC - <i>Inv#6250 December 2020</i>	\$304.00
Missoula Co Public Works - <i>Inv#12.31.20 Election Mailing</i>	\$288.38
	<b>\$2,762.53</b>

**Project:**

Great West Engineering - <i>Inv#23156 Phase 1 Nov 15 - Dec 12, 2020</i> - <i>Coordination with weekly mtgs, funding agencies, and calls from residents</i>	\$187.50
Great West Engineering - <i>Inv#23138 Phase 2 Nov 15 - Dec 12, 2020</i> - <i>Working on sewer service and collection layout</i>	\$5,830.00
<b>Project Total</b>	<b>\$6,205.00</b>
Proposed Grant Funds	(\$4,513.13)
District Funds	\$1,691.87

<b>Total Invoices:</b>	<b>\$8,967.53</b>
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**Proposed Grant Reimbursement/District Match For Project Invoices**

Invoice	Total	WRDA	RRGL	District Match
GWE#23156	\$187.50	\$140.63		\$46.87
GWE#23138	\$5,830.00	\$4,372.50		\$1,457.50
	\$6,017.50	\$4,513.13		\$1,504.37

<b>Total Grant Funds Requested</b>	<b>\$4,513.13</b>
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**Seeley Lake - Missoula County Water District**

PO Box 503  
Seeley Lake, MT 59868-0503

Phone # 406-677-2559

**Invoice**

DATE	INVOICE #
1/1/2021	192

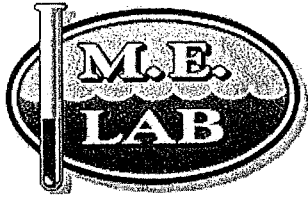
BILL TO
Seeley Lake Sewer District PO Box 403 Seeley Lake, MT 59868-0403

SHIP TO

P.O. NUMBER	TERMS	REP	SHIP	VIA	
	Due on Receipt		1/1/2021	Vince	

QUANTITY	ITEM CODE	DESCRIPTION	PRICE EACH	AMOUNT
29	MiscI	Bookkeeping & Admin December 2020	15.00	435.00
277	MiscO	Copies	0.05	13.85
3.5	Bact. Test	Bacteriological Testing (per hr) - Excess Hours for Vince to Perform Quarterly Testing	40.00	140.00

THANK YOU!	<b>Total</b>	\$588.85
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Montana Environmental Laboratory LLC

P.O. Box 8900  
Kalispell, MT 59904  
www.melab.us

INVOICE

Invoice Date: 12/22/2020  
Invoice #: 2013125

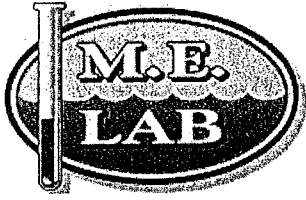
Felicity Derry  
Seeley Lake Sewer District  
P.O. Box 403  
Seeley Lake, MT 59868

Order#: M2013125
PO #:
Project: Quarterly Monitoring Wells

Service	Procedure Description	QTY	Price	Price Factor	Invoice Amount
Laboratory	Coliform	3	\$68.00	15%	\$173.40
	Chloride	5	\$22.00	15%	\$93.50
	Nitrate + Nitrite, Total	5	\$23.00	15%	\$97.75
Office Service	Additional copies or faxes	1	\$1.00	0%	\$1.00
	Postage	1	\$34.00	0%	\$34.00

Balance Due: \$399.65  
*Health Dept.* - \$230.00  
\$169.65





Montana Environmental Laboratory LLC

P.O. Box 8900  
 Kalispell, MT 59904  
 www.melab.us

**INVOICE**

Invoice Date: 12/22/2020  
 Invoice #: 2013127

Vince Chappell  
 Seeley Lake Sewer District  
 P O Box 403  
 Seeley Lake, MT 59868

Order#: M2013127
PO #:
Project: Proposed Plant Site

Service	Procedure Description	QTY	Price	Price Factor	Invoice Amount
Laboratory	Ammonia	3	\$25.00	15%	\$63.75
	Chloride	3	\$22.00	15%	\$56.10
	Coliform, Fecal	3	\$45.00	15%	\$114.75
	Conductivity	3	\$12.00	15%	\$30.60
	Nitrate + Nitrite, Total	3	\$23.00	15%	\$58.65
	Organic Carbon, Total (TOC)	3	\$47.00	0%	\$141.00
	pH	3	\$12.00	15%	\$30.60
	Total Dissolved Solids (TDS)	3	\$20.00	15%	\$51.00
	Total Kjeldahl Nitrogen (TKN)	3	\$37.00	15%	\$94.35
Office Service	Postage	1	\$44.00	0%	\$44.00

**Balance Due: \$684.80**



CURTISS CONSULTING, LLC  
1419 Howell Street  
Missoula, MT 59802

District Manager for Seeley Lake Sewer District Board invoice

12-14-20	Board memo draft, general admin, phone calls	5hrs
12-15-20	Pathfinder, board prep, call with Tom, general admin	6 hrs
12-16-20	Board prep, mailing, phone calls	2 hrs
12-17-20	general admin, board meeting	7 hrs
12-18-20	calls/emails, board follow-up, memo and supporting documents	5 hrs
12-21-20	called Cincinnati Ins/ Payne West, TSEP call, call with Tom	5 hrs
12-22-20	draft response to lawsuit for attorney/resolutions etc, general admin,	5 hrs
12-23-20	general admin/coordinated mailing	3 hrs
12-28-20	Call Cincinnati / Call with Tom/others	4 hrs
12-29-20	Mailing prep/ contact Boone Karlberg for Cincinnati Ins policy	2 hrs
12-31-20	Special mtg prep/call with Boon Karlberg-conflict/ board meeting	3.5 hrs
1-3-21	folded and delivered envelopes for mailing to Felicity in Seeley	2 hrs
1-4-21	Cincinnati Ins call/other MT attorneys/-board prep/ Aaron & Tom	3 hrs
1-5-21	Special meeting prep/ Aaron & Tom, and meeting/ emails to J. Faure	4 hrs
1-6-21	general admin,	4 hrs
1-7-21	Gen admin, calls from public, emails to elections/bond counsel	2 hrs
1-8-21	emails, calls, gen admin	1 hr
1-11-21	general admin	2 hrs
1-12-21	lawsuit, TSEP training for Legis testimony	2 hrs
1-13-21	General admin, lawsuit, board prep	4 hrs
1-15-21	elections office/bond counsel, calls emails	4 hrs
Total	75.5 hours @ \$40/ hr =	\$3020

Payable to Curtiss Consulting, LLC



Felicity Derry  
December 2020/January 2021

Date	Time	Subject	Hours
12/17/2020	5:30-9:15p	Meeting	3.75
12/24/2020	8:00-9:45a	Admin	1.75
12/28/2020	9:45-11:15a	Admin	1.50
12/31/2020	5:30-7:00p	Meeting	1.50
1/2/2021	9:15-10:45a	Admin	1.50
1/3/2021	9:50-10:20a	Admin	0.50
1/4/2021	4:45-9:15p	Admin	4.50
1/5/2021	5:45-7:45p	Meeting Mins	2.00
1/5/2021	7:45-9:00p	Meeting	1.25
1/6/2021	6:00-7:15p	Meeting Mins	1.25
1/11/2021	6:00-8:15p	Meeting Mins	2.25
1/12/2021	5:15-8:15p	Meeting Mins	3.00
1/13/2021	4:45-8:00p	Meeting Mins & Admin	3.25
			<u>28.00</u>

28 x \$15 = \$420.00

Stamps for the Mailing - 487 x \$0.55 = \$267.85

\$267.85

\$420.00

\$687.85



SEELEY LAKE  
 3172 MT HIGHWAY 83 N  
 SEELEY LAKE, MT 59868-9998  
 (800)275-8777

01/04/2021 12:39 PM

Product	Qty	Unit Price	Price
Earth Day	24	\$11.00	\$264.00
LetsCelebrate	6	\$0.55	\$3.30
Boutonniere	1	\$0.55	\$0.55

Grand Total: \$267.85

Credit Card Remitted \$267.85

Card Name: MasterCard  
 Account #: XXXXXXXXXXXX3651  
 Approval #: 31408W  
 Transaction #: 093  
 AID: A000000041010  
 AL: MASTERCARD  
 PIN: Not Required

\*\*\*\*\*  
 USPS is experiencing unprecedented volume increases and limited employee availability due to the impacts of COVID-19. We appreciate your patience and remain committed to delivering the holidays to you.  
 \*\*\*\*\*

Preview your Mail  
 Track your Packages  
 Sign up for FREE @  
[www.informedelivery.com](http://www.informedelivery.com)

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UFN: 297632-0868  
 Receipt #: 840-55900298-2-2423446-1  
 Clerk: 01

Seeley Swan

# PATHFINDER



Pathfinder LLC, PO Box 702, Seeley Lake MT 59868  
406-677-2022

Seeley Lake Sewer District  
PO Box 403  
Seeley Lake, MT 59868

Invoice #:

00026068

				TERMS	DATE	PG.
				Net 10	12/31/20	1
QTY.	DESCRIPTION	PRICE	UNIT		EXTENDED	
1	Subscriptions-Local	\$39.00	1		\$39.00	
<p>Please pay promptly; a Late Charge will be added to all past due balances. Each month a \$10 late charge will be added to outstanding balances under \$100, and balances of \$100 and over will be charged 10% of the outstanding balance.</p>				TOTAL	\$39.00	
				ON ACCOUNT	\$0.00	
				BALANCE	\$39.00	



**Christian, Samson & Baskett, PLLC**

310 W Spruce St.  
Missoula, MT 59802

(406) 721-7772

Invoice submitted to:

Seeley Lake Sewer District  
c/o Jean Curtiss  
jcurtiss53@gmail.com  
P.O Box 403  
Seeley Lake, MT 59868

January 12, 2021

**Balance Due: \$304.00**

Charges through: 12/31/2020

Invoice # 6250

Professional Services

	<u>Hours</u>	<u>Amount</u>
<u>SE42-03 General Matters</u>		
12/28/2020 AMN Review emails from Jean; review the Complaint; listen to Tom Morris's voicemail; talk to Tom; talk to Jean;	1.00	
WBC Researched whether work product doctrine covers index of emails and emails themselves sent by sewer district board of directors after lawsuit was filed. Forwarded to Rufus and supervising attorney.	0.30	
SUBTOTAL:	[ 1.30	304.00]
For professional services rendered	1.30	\$304.00
Previous balance		\$693.00
12/14/2020 Payment - Thank You. Check No. 68001890		(\$693.00)
Total payments and adjustments		(\$693.00)
Balance due		<u>\$304.00</u>

A service charge of 1% per month (12% APR) will be charged on all invoices not paid within 30 days from the invoice date.

Please make amounts payable to Christian, Samson & Baskett, PLLC. If you wish to pay by credit card, please visit our website at [CSBLawOffice.com](http://CSBLawOffice.com). A processing surcharge of 2.5% will be applied to all credit card transactions.



**Missoula County Public Works**

6089 Training Drive  
Missoula, MT 59808  
(406) 546-2581  
kmyre@missoulacounty.us

# Invoice

**BILL TO**

Seeley Lake Sewer District  
PO Box 403  
Seeley Lake, MT 59868-0403

**INVOICE #** 12.31.20

**DATE** 12/31/2020

**DUE DATE** 1/30/2021

**TERMS** Net 30

---

**P.O. NUMBER**

Bond Election Mailing

ACTIVITY	QTY	RATE	AMOUNT
Paper	1,473	0.0109	16.06
Envelopes	479	0.0513	24.57
Labels (30/page)	32	0.20	6.40
Photocopies B&W Single Side	65	0.0422	2.74
Photocopies B&W Duplex	480	0.0777	37.30
Photocopies Color Duplex	960	0.2097	201.31

---

**BALANCE DUE**      **\$288.38**

Please include a copy of this invoice with your payment.



PO Box 4817  
 2501 Belt View Drive  
 Helena, MT 59604  
 Phone: 406.449.8627

Seeley Lake Sewer District  
 Pat Goodover, District President  
 PO Box 403  
 Seeley Lake, MT 59868

Invoice number 23156  
 Date 12/22/2020

Project 1-11298 SEELEY LAKE SEWER  
 DISTRICT - MISSOULA COUNTY

Professional Services from November 15, 2020 through December 12, 2020

	<u>Amount</u>	
<b>60-13 Study &amp; Report Phase</b>		
Contract Amount	75,000.00	
Percent Complete	101.01	
Prior Billed	75,760.29	
Total Billed	75,760.29	
		Current Billed 0.00
<b>62-13 Final Design</b>		
Contract Amount	343,000.00	
Percent Complete	100.00	
Prior Billed	343,000.00	
Total Billed	343,000.00	
		Current Billed 0.00
<b>63-13 Bidding and Negotiating</b>		
Contract Amount	138,600.00	
Percent Complete	25.00	
Prior Billed	34,650.00	
Total Billed	34,650.00	
		Current Billed 0.00
<b>64-13 Construction Phase</b>		
Contract Amount	760,700.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00
<b>65-13 Post-Construction Phase</b>		
Contract Amount	24,800.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00

Amount

**66-13 Resident Project Representative (RPR)**

Contract Amount	749,400.00
Percent Complete	0.00
Prior Billed	0.00
Total Billed	0.00

Current Billed 0.00

**85-13 Additional Services: EDA Disaster Grant Application Sections B-E**

Contract Amount	4,000.00
Percent Complete	100.00
Prior Billed	4,000.00
Total Billed	4,000.00

Current Billed 0.00

Total 0.00

**Additional Services: Coordinate with District**

Professional Fees

	<u>Hours</u>	<u>Rate</u>	<u>Billed Amount</u>
Project Administrator	1.50	125.00	187.50
Invoice total			<u><u>187.50</u></u>

**Invoice Summary**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>60-13 Study &amp; Report Phase</b>	75,000.00	101.01	75,760.29	75,760.29	-760.29	-1.01	0.00
<b>61-13 Preliminary Design</b>	324,200.00	100.11	324,563.70	324,563.70	-363.70	-0.11	0.00
<b>62-13 Final Design</b>	343,000.00	100.00	343,000.00	343,000.00	0.00	0.00	0.00
<b>63-13 Bidding and Negotiating</b>	138,600.00	25.00	34,650.00	34,650.00	103,950.00	75.00	0.00
<b>64-13 Construction Phase</b>	760,700.00	0.00	0.00	0.00	760,700.00	100.00	0.00
<b>65-13 Post-Construction Phase</b>	24,800.00	0.00	0.00	0.00	24,800.00	100.00	0.00
<b>66-13 Resident Project Representative (RPR)</b>	749,400.00	0.00	0.00	0.00	749,400.00	100.00	0.00
<b>67-13 Additional Services: Grant Application</b>	36,000.00	63.45	22,840.77	22,840.77	13,159.23	36.55	0.00
<b>68-13 Additional Services: Groundwater Discharge Permit</b>	76,500.00	99.74	76,298.66	76,298.66	201.34	0.26	0.00
<b>69-13 Additional Services: Geotechnical Investigation</b>	98,750.00	86.57	85,484.04	85,484.04	13,265.96	13.43	0.00
<b>70-13 Additional Services: Powell County Land Use Permit</b>	5,000.00	82.39	4,119.25	4,119.25	880.75	17.62	0.00
<b>71-13 Additional Services: DNRC Land Application Assistance</b>	2,500.00	61.13	1,528.25	1,528.25	971.75	38.87	0.00



**Invoice Summary**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>72-13 Additional Services: Environmental Analysis and Reports</b>	15,000.00	103.40	15,509.40	15,509.40	-509.40	-3.40	0.00
<b>73-13 Additional Services: Sewer Service Field Work</b>	74,290.00	99.55	73,954.14	73,954.14	335.86	0.45	0.00
<b>74-13 Additional Services:Aerial Photo</b>	7,810.00	91.75	7,165.61	7,165.61	644.39	8.25	0.00
<b>75-13 Additional Services: Forcemain &amp; Lift Station Topo Survey/Aerial Photo</b>	10,000.00	100.67	10,066.60	10,066.60	-66.60	-0.67	0.00
<b>76-13 Additional Services: Funding Agency Assistance</b>	60,000.00	99.93	59,957.80	59,957.80	42.20	0.07	0.00
<b>77-13 Additional Services: Grant Administration</b>	80,000.00	0.00	0.00	0.00	80,000.00	100.00	0.00
<b>78-13 Additional Services: Phase 1 Wastewater Collection - Bidding &amp; Construction Mgmt</b>	0.00	0.00	81.75	81.75	-81.75	0.00	0.00
<b>79-13 Additional Services: Separate Treatment &amp; Collection Projects</b>	10,500.00	100.00	10,499.99	10,499.99	0.01	0.00	0.00
<b>80-13 Additional Services: O&amp;M Manual Preparation</b>	30,000.00	0.00	0.00	0.00	30,000.00	100.00	0.00
<b>81-13 Additional Services: Startup Assistance</b>	15,000.00	0.40	60.00	60.00	14,940.00	99.60	0.00
<b>82-13 Additional Services: Coordinate with District</b>	30,000.00	98.27	29,293.33	29,480.83	519.17	1.73	187.50
<b>83-13 Additional Services: Phase 3 &amp; 4 Cost Estimates</b>	4,000.00	100.01	4,000.50	4,000.50	-0.50	-0.01	0.00
<b>84-13 Additional Services: EDA Disaster Grant Application</b>	10,000.00	100.25	10,024.50	10,024.50	-24.50	-0.25	0.00
<b>85-13 Additional Services: EDA Disaster Grant Application Sections B-E</b>	4,000.00	100.00	4,000.00	4,000.00	0.00	0.00	0.00
<b>Total</b>	<b>2,985,050.00</b>	<b>39.97</b>	<b>1,192,858.58</b>	<b>1,193,046.08</b>	<b>1,792,003.92</b>	<b>60.03</b>	<b>187.50</b>

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
21784	05/28/2020	5,496.00					5,496.00
21898	06/26/2020	2,693.25					2,693.25
22151	07/27/2020	4,041.50					4,041.50
22329	08/21/2020	1,231.25					1,231.25
22757	10/29/2020	437.50		437.50			

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
23156	12/22/2020	187.50	187.50				
	Total	14,087.00	187.50	437.50	0.00	0.00	13,462.00

*Payments are due within 30 days of the invoice date. Thank you.*



PO Box 4817  
 2501 Belt View Drive  
 Helena, MT 59604  
 Phone: 406.449.8627

Seeley Lake Sewer District  
 Pat Goodover, District President  
 PO Box 403  
 Seeley Lake, MT 59868

Invoice number 23138  
 Date 12/18/2020

Project 1-19246 SEELEY LAKE PHASE 2

Professional Services from November 15, 2020 through December 12, 2020

	<u>Amount</u>	
<b>10-13 Preliminary Design</b>		
Contract Amount	149,600.00	
Percent Complete	100.00	
Prior Billed	149,600.00	
Total Billed	149,600.00	
		Current Billed 0.00
<b>11-13 Final Design</b>		
Contract Amount	116,600.00	
Percent Complete	45.00	
Prior Billed	46,640.00	
Total Billed	52,470.00	
		Current Billed 5,830.00
<b>12-13 Bidding &amp; Negotiating</b>		
Contract Amount	51,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00
<b>13-13 Construction</b>		
Contract Amount	313,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00
<b>14-13 Post-Construction</b>		
Contract Amount	20,000.00	
Percent Complete	0.00	
Prior Billed	0.00	
Total Billed	0.00	
		Current Billed 0.00

Amount

**15-13 Resident Project Representative (RPR)**

Contract Amount	420,800.00
Percent Complete	0.00
Prior Billed	0.00
Total Billed	0.00

Current Billed	0.00
Total	<u>5,830.00</u>

Invoice total	<u><u>5,830.00</u></u>
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**Invoice Summary**

Description	Contract Amount	Percent Complete	Prior Billed	Total Billed	Remaining	Remaining Percent	Current Billed
<b>10-13 Preliminary Design</b>	149,600.00	100.00	149,600.00	149,600.00	0.00	0.00	0.00
<b>11-13 Final Design</b>	116,600.00	45.00	46,640.00	52,470.00	64,130.00	55.00	5,830.00
<b>12-13 Bidding &amp; Negotiating</b>	51,000.00	0.00	0.00	0.00	51,000.00	100.00	0.00
<b>13-13 Construction</b>	313,000.00	0.00	0.00	0.00	313,000.00	100.00	0.00
<b>14-13 Post-Construction</b>	20,000.00	0.00	0.00	0.00	20,000.00	100.00	0.00
<b>15-13 Resident Project Representative (RPR)</b>	420,800.00	0.00	0.00	0.00	420,800.00	100.00	0.00
<b>60-13 Geotechnical Investigation</b>	10,000.00	0.00	0.00	0.00	10,000.00	100.00	0.00
<b>61-13 TSEP - Phase 2 Application Revision</b>	5,000.00	100.00	5,000.00	5,000.00	0.00	0.00	0.00
<b>Total</b>	1,086,000.00	19.07	201,240.00	207,070.00	878,930.00	80.93	5,830.00

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
22548	09/28/2020	5,830.00			5,830.00		
22735	10/26/2020	11,660.00		11,660.00			
22952	11/18/2020	11,660.00		11,660.00			
23138	12/18/2020	5,830.00	5,830.00				
	<b>Total</b>	34,980.00	5,830.00	23,320.00	5,830.00	0.00	0.00

Payments are due within 30 days of the invoice date. Thank you.

	OCTOBER 2020	MTHLY BUDGET	2021 FISCAL YTD	YTD BUDGET	2021 BUDGET	% OF BUDGET
<b>OPERATING BILLED INCOME</b>						
Fee Assessment	\$929.63	\$17,860.75	\$4,674.30	\$53,582.25	\$214,329.00	2.2
Interest Income CAB	\$77.48	\$0.00	\$326.03	\$0.00	\$0.00	
Interest Income Missoula County	\$13.62	\$0.00	\$118.68	\$0.00	\$0.00	
<b>TOTAL OPERATING INCOME</b>	<b>\$1,020.73</b>	<b>\$17,860.75</b>	<b>\$5,119.01</b>	<b>\$53,582.25</b>	<b>\$214,329.00</b>	<b>2.4</b>

#### OPERATING EXPENSES

Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Bookeeping	\$330.00	\$416.67	\$2,377.50	\$1,250.00	\$5,000.00	47.6
Dues & Subscriptions	\$0.00	\$41.67	\$0.00	\$125.00	\$500.00	0.0
Election	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Equipment	\$0.00	\$4.17	\$0.00	\$12.50	\$50.00	0.0
Income Survey	\$0.00	\$62.50	\$0.00	\$187.50	\$750.00	0.0
Insurance - Liability	\$0.00	\$166.67	\$1,000.00	\$500.00	\$2,000.00	50.0
Legal	\$693.00	\$0.00	\$3,327.05	\$3,750.00	\$15,000.00	22.2
Licenses & Fees	\$0.00	\$81.25	\$0.00	\$243.75	\$975.00	0.0
Meals & Entertainment	\$0.00	\$4.17	\$0.00	\$12.50	\$50.00	0.0
Office Supplies	\$12.35	\$33.33	\$89.72	\$100.00	\$400.00	22.4
Postage	\$0.00	\$58.33	\$185.35	\$175.00	\$700.00	26.5
Public Relations	\$13.00	\$100.00	\$157.00	\$300.00	\$1,200.00	13.1
Manager	\$1,790.00	\$0.00	\$9,370.00	\$9,600.00	\$38,400.00	24.4
Secretary	\$427.50	\$350.00	\$2,133.75	\$1,050.00	\$4,200.00	50.8
Training	\$0.00	\$41.67	\$0.00	\$125.00	\$500.00	0.0
Travel	\$0.00	\$16.67	\$0.00	\$50.00	\$200.00	0.0
SSHS Testing	\$0.00	\$83.33	\$0.00	\$250.00	\$1,000.00	0.0
Water Testing	\$0.00	\$75.00	\$0.00	\$225.00	\$900.00	0.0
Well/Lake Monitoring	\$0.00	\$250.00	\$1,687.90	\$750.00	\$3,000.00	56.3
Reserve	\$0.00	\$0.00	\$0.00	\$7,000.00	\$28,000.00	0.0
Grant Match	\$0.00	\$1,250.00	\$0.00	\$3,750.00	\$15,000.00	0.0
Grant Writing Contracts	\$0.00	\$1,125.33	\$0.00	\$3,376.00	\$13,504.00	0.0
Repay Reserve	\$0.00	\$5,666.67	\$0.00	\$17,000.00	\$68,000.00	0.0
Pine Drive Easements	\$0.00	\$1,250.00	\$15,000.00	\$3,750.00	\$15,000.00	100.0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$3,265.85</b>	<b>\$11,077.42</b>	<b>\$35,328.27</b>	<b>\$53,582.25</b>	<b>\$214,329.00</b>	<b>16.48</b>

<b>NET OP. INCOME (LOSS)</b>	<b>(\$2,245.12)</b>	<b>\$6,783.33</b>	<b>(\$30,209.26)</b>	<b>\$0.00</b>	<b>\$0.00</b>
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#### OTHER INCOME & EXPENSES

Grant WRDA - 2017	\$0.00	\$0.00	\$4,191.56	\$0.00	\$0.00
Grant DNRC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grant TSEP 2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LOR Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RRGL - 2020	\$0.00	\$0.00	\$60,140.00	\$0.00	\$0.00
Grant STAG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Missoula County Match Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

<b>TOTAL OTHER INCOME &amp; EXPENSES</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$64,331.56</b>	<b>\$0.00</b>	<b>\$0.00</b>
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<b>TOTAL NET INCOME (LOSS)</b>	<b>(\$2,245.12)</b>	<b>\$6,783.33</b>	<b>\$34,122.30</b>	<b>\$0.00</b>	<b>\$0.00</b>
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# BALANCE SHEET

## ASSETS

**08/31/20****09/30/20****10/31/20**

### CURRENT ASSETS

	<b>08/31/20</b>	<b>09/30/20</b>	<b>10/31/20</b>
<b>Cash Accounts</b>			
Citizens Alliance Bank Account	\$314,149.03	\$314,226.49	\$314,303.97
Missoula County Account	\$52,874.09	\$44,194.94	\$34,698.89
- District Reserve Funds	\$0.00	\$0.00	\$0.00
- General District Funds	\$52,874.09	\$44,194.94	\$34,698.89
<b>Total Cash Assets</b>	<b>\$367,023.12</b>	<b>\$358,421.43</b>	<b>\$349,002.86</b>
<b>Accounts Receivable</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL CURRENT ASSETS</b>	<b>\$367,023.12</b>	<b>\$358,421.43</b>	<b>\$349,002.86</b>

### FIXED ASSETS

<b>Construction in Progress</b>			
Grant Administration	\$10,487.36	\$10,487.36	\$10,487.36
Fees	\$142,477.31	\$142,477.31	\$142,477.31
Capital Expenditure	\$70,917.00	\$70,917.00	\$70,917.00
<b>Engineering</b>			
Coordinate with District	\$2,111.13	\$2,111.13	\$2,111.13
Environmental Analysis & Review	\$6,506.40	\$6,506.40	\$6,506.40
USFS Land Acquisition	\$11,522.60	\$11,522.60	\$11,522.60
Groundwater Discharge Permit	\$99,957.17	\$99,957.17	\$99,957.17
Public Meeting	\$2,362.80	\$2,362.80	\$2,362.80
Treatment and Collection System	\$88,825.09	\$88,825.09	\$88,825.09
Study & Report Phase	\$75,760.29	\$75,760.29	\$75,760.29
TSEP Grant Application	\$19,528.52	\$19,528.52	\$19,528.52
Coordinate with District & Attend Monthly Board Meetings	\$5,767.28	\$5,767.28	\$5,767.28
Groundwater Discharge Permit DNRC Site	\$24,270.30	\$24,270.30	\$24,270.30
Geotechnical Investigation	\$25,255.50	\$25,255.50	\$25,255.50
Powell County Land Use Permit	\$4,119.25	\$4,119.25	\$4,119.25
DNRC Land Application Assistance	\$1,528.25	\$1,528.25	\$1,528.25
Environmental Analysis & Review DNRC	\$15,509.40	\$15,509.40	\$15,509.40
Preliminary Design	\$332,916.66	\$332,916.66	\$332,916.66
Final Design	\$343,834.55	\$343,834.55	\$343,834.55
Sewer Service Field Work	\$74,403.05	\$74,403.05	\$74,403.05
Aerial Photo	\$7,809.99	\$7,809.99	\$7,809.99
Force main/Lift Stat Topo/Aerial	\$10,179.70	\$10,179.70	\$10,179.70
Funding Agency Assistance	\$47,307.80	\$47,307.80	\$47,307.80
Add Services - Grant Application	\$3,312.25	\$3,312.25	\$3,312.25
Add Services - Phase Collection - Bid & Construction	\$81.75	\$81.75	\$81.75
Add Services - Separate Treatment & Collection	\$10,499.99	\$10,499.99	\$10,499.99
Add Services - Startup Assistance	\$60.00	\$60.00	\$60.00
Add Services - Coordinate with District	\$23,526.05	\$23,526.05	\$23,526.05
Add Services - Phase 3 & 4 Cost Estimates	\$4,000.50	\$4,000.50	\$4,000.50
Add Services - Geotechnical Investigation	\$60,228.54	\$60,228.54	\$60,228.54
Add Services - Forcemain & Lift Station Topo	\$2,058.85	\$2,058.85	\$2,058.85
Add Services - Funding Agency Assistance	\$197.25	\$197.25	\$197.25
Add Services - EDA Grant App B-E	\$4,000.00	\$4,000.00	\$4,437.50
Add Services - EDA Grant App	\$9,587.00	\$9,587.00	\$9,587.00
Construction in Progress - Other	\$131,320.15	\$131,320.15	\$131,320.15
Bidding & Negotiating	\$34,650.00	\$34,650.00	\$34,650.00
Phase II Preliminary Design	\$149,600.00	\$149,600.00	\$149,600.00
Phase II Final Design	\$17,490.00	\$23,320.00	\$34,980.00
Phase II TSEP Application Revision	\$5,000.00	\$5,000.00	\$5,000.00
<b>Total Fixed Assets</b>	<b>\$1,878,969.73</b>	<b>\$1,884,799.73</b>	<b>\$1,896,897.23</b>
<b>TOTAL ASSETS</b>	<b>\$2,245,992.85</b>	<b>\$2,243,221.16</b>	<b>\$2,245,900.09</b>

**BALANCE SHEET****LIABILITIES & EQUITY**

08/31/20

09/30/20

10/31/20

**CURRENT LIABILITIES**

Accounts Payable	\$88,588.84	\$89,457.70	\$94,381.75
Advance LOR Grant Income	\$308,963.37	\$308,963.37	\$308,963.37
<b>Total Current Liabilities</b>	<b>\$397,552.21</b>	<b>\$398,421.07</b>	<b>\$403,345.12</b>

**TOTAL LIABILITIES**\$397,552.21\$398,421.07\$403,345.12**OWNERS' EQUITY**

Retained Earnings	\$1,793,432.67	\$1,793,432.67	\$1,793,432.67
Net Income (Loss)	\$55,007.97	\$51,367.42	\$49,122.30
<b>Total Owners' Equity</b>	<b>\$1,848,440.64</b>	<b>\$1,844,800.09</b>	<b>\$1,842,554.97</b>

**TOTAL LIABILITIES & EQUITY**\$2,245,992.85\$2,243,221.16\$2,245,900.09

## CASH FLOW RECONCILIATION

	30-Sep	31-Oct	FISCAL YTD
<b>TOTAL NET INCOME (LOSS)</b>	(\$3,640.55)	(\$2,245.12)	\$49,122.30
<b>Operating Activities</b>			
Accounts Payable	\$868.86	\$4,924.05	(\$58,159.36)
Advance LOR Grant Income	\$0.00	\$0.00	\$0.00
<b>Total Investing Activities</b>	\$868.86	\$4,924.05	(\$58,159.36)
<b>INCREASE (DECREASE) IN NON-CASH ASSETS</b>			
Accounts Receivable	\$0.00	\$0.00	\$0.00
<b>Net Cash Provided by Operating Activities</b>	<b>(\$2,771.69)</b>	<b>\$2,678.93</b>	<b>(\$9,037.06)</b>
<b>INCREASE (DECREASE) INVESTING ACTIVITIES</b>			
Construction in Progress	(\$5,830.00)	(\$12,097.50)	(\$41,698.25)
<b>Total Incr (Decr) in Investments</b>	<b>(\$5,830.00)</b>	<b>(\$12,097.50)</b>	<b>(\$41,698.25)</b>
<b>NET CASH INCREASE (DECREASE)</b>	<b>(\$8,601.69)</b>	<b>(\$9,418.57)</b>	<b>(\$50,735.31)</b>
<b>CHANGE IN ACCOUNT BALANCES</b>			
Cash at Beginning of Period	\$367,023.12	\$358,421.43	\$399,738.17
Cash at End of Period	\$358,421.43	\$349,002.86	\$349,002.86
<b>Change in Account Balances</b>	<b>(\$8,601.69)</b>	<b>(\$9,418.57)</b>	<b>(\$50,735.31)</b>



**Seeley Lake - Missoula County Sewer District**  
**Check Detail**  
October 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	1878	10/22/2020	Beal Law Firm, PLLC	1001 · Missoula Co...	-6,000.00	-6,000.00
Bill	Inv#12214	06/30/2020		6282 · Legal Fees - ...	-6,000.00	6,346.50
TOTAL					-6,000.00	6,346.50
Bill Pmt -Check	1879	10/22/2020	Christian, Samson & Baskett, PLLC	1001 · Missoula Co...	-1,025.00	-1,025.00
Bill	Inv#5645	09/30/2020		6282 · Legal Fees - ...	-1,025.00	1,025.00
TOTAL					-1,025.00	1,025.00
Bill Pmt -Check	1880	10/22/2020	Curtiss Consulting LLC	1001 · Missoula Co...	-1,790.00	-1,790.00
Bill		10/19/2020		6117 · Sewer Distric...	-1,790.00	1,790.00
TOTAL					-1,790.00	1,790.00
Bill Pmt -Check	1881	10/22/2020	ME Labs	1001 · Missoula Co...	-854.45	-854.45
Bill	Inv#2009925	09/24/2020		6290 · Well/Lake Mo...	-169.65	169.65
Bill	Inv#2009938	09/29/2020		6290 · Well/Lake Mo...	-684.80	684.80
TOTAL					-854.45	854.45
Bill Pmt -Check	1882	10/22/2020	Seeley Lake Water District	1001 · Missoula Co...	-342.35	-342.35
Bill	Inv#189	10/01/2020		6652 · Bookkeeping ... Copies	-330.00 -12.35	330.00 12.35
TOTAL					-342.35	342.35
Check	1883	10/22/2020	Felicity Derry	1001 · Missoula Co...	-427.50	-427.50
TOTAL				6110 · Secretary	-427.50	427.50
TOTAL					-427.50	427.50

	NOVEMBER 2020	MTHLY BUDGET	2021 FISCAL YTD	YTD BUDGET	2021 BUDGET	% OF BUDGET
<b>OPERATING BILLED INCOME</b>						
Fee Assessment	\$97,173.89	\$17,860.75	\$101,848.19	\$89,303.75	\$214,329.00	47.5
Interest Income CAB	\$80.23	\$0.00	\$406.26	\$0.00	\$0.00	
Interest Income Missoula County	\$13.63	\$0.00	\$132.31	\$0.00	\$0.00	
<b>TOTAL OPERATING INCOME</b>	<b>\$97,267.75</b>	<b>\$17,860.75</b>	<b>\$102,386.76</b>	<b>\$89,303.75</b>	<b>\$214,329.00</b>	<b>47.8</b>

#### OPERATING EXPENSES

Audit	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Bookkeeping	\$360.00	\$416.67	\$2,737.50	\$2,083.33	\$5,000.00	54.8
Dues & Subscriptions	\$0.00	\$41.67	\$0.00	\$208.33	\$500.00	0.0
Election	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.0
Equipment	\$0.00	\$4.17	\$0.00	\$20.83	\$50.00	0.0
Income Survey	\$0.00	\$62.50	\$0.00	\$312.50	\$750.00	0.0
Insurance - Liability	\$0.00	\$166.67	\$1,000.00	\$833.33	\$2,000.00	50.0
Legal	\$0.00	\$0.00	\$3,327.05	\$6,250.00	\$15,000.00	22.2
Licenses & Fees	\$0.00	\$81.25	\$0.00	\$406.25	\$975.00	0.0
Meals & Entertainment	\$0.00	\$4.17	\$0.00	\$20.83	\$50.00	0.0
Office Supplies	\$9.30	\$33.33	\$99.02	\$166.67	\$400.00	24.8
Postage	\$0.00	\$58.33	\$185.35	\$291.67	\$700.00	26.5
Public Relations	\$0.00	\$100.00	\$157.00	\$500.00	\$1,200.00	13.1
Manager	\$1,440.00	\$0.00	\$10,810.00	\$16,000.00	\$38,400.00	28.2
Secretary	\$412.50	\$350.00	\$2,546.25	\$1,750.00	\$4,200.00	60.6
Training	\$0.00	\$41.67	\$0.00	\$208.33	\$500.00	0.0
Travel	\$0.00	\$16.67	\$0.00	\$83.33	\$200.00	0.0
SSHS Testing	\$0.00	\$83.33	\$0.00	\$416.67	\$1,000.00	0.0
Water Testing	\$0.00	\$75.00	\$0.00	\$375.00	\$900.00	0.0
Well/Lake Monitoring	\$0.00	\$250.00	\$1,687.90	\$1,250.00	\$3,000.00	56.3
Reserve	\$0.00	\$0.00	\$0.00	\$11,666.67	\$28,000.00	0.0
Grant Match	\$0.00	\$1,250.00	\$0.00	\$6,250.00	\$15,000.00	0.0
Grant Writing Contracts	\$0.00	\$1,125.33	\$0.00	\$5,626.67	\$13,504.00	0.0
Repay Reserve	\$0.00	\$5,666.67	\$0.00	\$28,333.33	\$68,000.00	0.0
Pine Drive Easements	\$0.00	\$1,250.00	\$0.00	\$6,250.00	\$15,000.00	0.0
<b>TOTAL OPERATING EXPENSES</b>	<b>\$2,221.80</b>	<b>\$11,077.42</b>	<b>\$22,550.07</b>	<b>\$89,303.75</b>	<b>\$214,329.00</b>	<b>10.52</b>

<b>NET OP. INCOME (LOSS)</b>	<b>\$95,045.95</b>	<b>\$6,783.33</b>	<b>\$79,836.69</b>	<b>\$0.00</b>	<b>\$0.00</b>
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#### OTHER INCOME & EXPENSES

Grant WRDA - 2017	\$0.00	\$0.00	\$4,191.56	\$0.00	\$0.00
Grant WRDA 2020	\$40,942.50	\$0.00	\$40,942.50	\$0.00	\$0.00
Grant DNRC	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grant TSEP 2012	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
LOR Grant	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
RRGL - 2020	\$0.00	\$0.00	\$60,140.00	\$0.00	\$0.00
Grant STAG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Missoula County Match Funds	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

<b>TOTAL OTHER INCOME &amp; EXPENSES</b>	<b>\$40,942.50</b>	<b>\$0.00</b>	<b>\$105,274.06</b>	<b>\$0.00</b>	
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<b>TOTAL NET INCOME (LOSS)</b>	<b>\$135,988.45</b>	<b>\$6,783.33</b>	<b>\$185,110.75</b>	<b>\$0.00</b>	
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# BALANCE SHEET

## ASSETS

09/30/20

10/31/20

11/30/20

### CURRENT ASSETS

<b>Cash Accounts</b>			
Citizens Alliance Bank Account	\$314,226.49	\$314,303.97	\$313,260.45
Missoula County Account	\$44,194.94	\$34,698.89	\$110,431.61
- District Reserve Funds	\$0.00	\$0.00	\$11,666.67
- General District Funds	\$44,194.94	\$34,698.89	\$98,764.94
<b>Total Cash Assets</b>	<b>\$358,421.43</b>	<b>\$349,002.86</b>	<b>\$423,692.06</b>
<b>Accounts Receivable</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>TOTAL CURRENT ASSETS</b>	<b>\$358,421.43</b>	<b>\$349,002.86</b>	<b>\$423,692.06</b>

### FIXED ASSETS

<b>Construction in Progress</b>			
Grant Administration	\$10,487.36	\$10,487.36	\$10,487.36
Fees	\$142,477.31	\$142,477.31	\$142,477.31
Capital Expenditure	\$70,917.00	\$70,917.00	\$70,917.00
<b>Engineering</b>			
Coordinate with District	\$2,111.13	\$2,111.13	\$2,111.13
Environmental Analysis & Review	\$6,506.40	\$6,506.40	\$6,506.40
USFS Land Acquisition	\$11,522.60	\$11,522.60	\$11,522.60
Groundwater Discharge Permit	\$99,957.17	\$99,957.17	\$99,957.17
Public Meeting	\$2,362.80	\$2,362.80	\$2,362.80
Treatment and Collection System	\$88,825.09	\$88,825.09	\$88,825.09
Study & Report Phase	\$75,760.29	\$75,760.29	\$75,760.29
TSEP Grant Application	\$19,528.52	\$19,528.52	\$19,528.52
Coordinate with District & Attend Monthly Board Meetings	\$5,767.28	\$5,767.28	\$5,767.28
Groundwater Discharge Permit DNRC Site	\$24,270.30	\$24,270.30	\$24,270.30
Geotechnical Investigation	\$25,255.50	\$25,255.50	\$25,255.50
Powell County Land Use Permit	\$4,119.25	\$4,119.25	\$4,119.25
DNRC Land Application Assistance	\$1,528.25	\$1,528.25	\$1,528.25
Environmental Analysis & Review DNRC	\$15,509.40	\$15,509.40	\$15,509.40
Preliminary Design	\$332,916.66	\$332,916.66	\$332,916.66
Final Design	\$343,834.55	\$343,834.55	\$343,834.55
Sewer Service Field Work	\$74,403.05	\$74,403.05	\$74,403.05
Aerial Photo	\$7,809.99	\$7,809.99	\$7,809.99
Force main/Lift Stat Topo/Aerial	\$10,179.70	\$10,179.70	\$10,179.70
Funding Agency Assistance	\$47,307.80	\$47,307.80	\$47,307.80
Add Services - Grant Application	\$3,312.25	\$3,312.25	\$3,312.25
Add Services - Phase Collection - Bid & Construction	\$81.75	\$81.75	\$81.75
Add Services - Separate Treatment & Collection	\$10,499.99	\$10,499.99	\$10,499.99
Add Services - Startup Assistance	\$60.00	\$60.00	\$60.00
Add Services - Coordinate with District	\$23,526.05	\$23,526.05	\$23,526.05
Add Services - Phase 3 & 4 Cost Estimates	\$4,000.50	\$4,000.50	\$4,000.50
Add Services - Geotechnical Investigation	\$60,228.54	\$60,228.54	\$60,228.54
Add Services - Forcemain & Lift Station Topo	\$2,058.85	\$2,058.85	\$2,058.85
Add Services - Funding Agency Assistance	\$197.25	\$197.25	\$197.25
Add Services - EDA Grant App B-E	\$4,000.00	\$4,437.50	\$4,437.50
Add Services - EDA Grant App	\$9,587.00	\$9,587.00	\$9,587.00
Construction in Progress - Other	\$131,320.15	\$131,320.15	\$131,320.15
Bidding & Negotiating	\$34,650.00	\$34,650.00	\$34,650.00
Phase II Preliminary Design	\$149,600.00	\$149,600.00	\$149,600.00
Phase II Final Design	\$23,320.00	\$34,980.00	\$34,980.00
Phase II TSEP Application Revision	\$5,000.00	\$5,000.00	\$5,000.00
<b>Total Fixed Assets</b>	<b>\$1,884,799.73</b>	<b>\$1,896,897.23</b>	<b>\$1,896,897.23</b>

### TOTAL ASSETS

\$2,243,221.16

\$2,245,900.09

\$2,320,589.29

**BALANCE SHEET****LIABILITIES & EQUITY**

09/30/20

10/31/20

11/30/20

**CURRENT LIABILITIES**

Accounts Payable	\$89,457.70	\$94,381.75	\$33,082.50
Advance LOR Grant Income	\$308,963.37	\$308,963.37	\$308,963.37
<b>Total Current Liabilities</b>	<b>\$398,421.07</b>	<b>\$403,345.12</b>	<b>\$342,045.87</b>

**TOTAL LIABILITIES**\$398,421.07\$403,345.12\$342,045.87**OWNERS' EQUITY**

Retained Earnings	\$1,793,432.67	\$1,793,432.67	\$1,793,432.67
Net Income (Loss)	\$51,367.42	\$49,122.30	\$185,110.75
<b>Total Owners' Equity</b>	<b>\$1,844,800.09</b>	<b>\$1,842,554.97</b>	<b>\$1,978,543.42</b>

**TOTAL LIABILITIES & EQUITY**\$2,243,221.16\$2,245,900.09\$2,320,589.29

## CASH FLOW RECONCILIATION

	31-Oct	30-Nov	FISCAL YTD
<b>TOTAL NET INCOME (LOSS)</b>	(\$2,245.12)	\$135,988.45	\$185,110.75
<b>Operating Activities</b>			
Accounts Payable	\$4,924.05	(\$61,299.25)	(\$119,458.61)
Advance LOR Grant Income	\$0.00	\$0.00	\$0.00
<b>Total Investing Activities</b>	\$4,924.05	(\$61,299.25)	(\$119,458.61)
<b>INCREASE (DECREASE) IN NON-CASH ASSETS</b>			
Accounts Receivable	\$0.00	\$0.00	\$0.00
<b>Net Cash Provided by Operating Activities</b>	<u>\$2,678.93</u>	<u>\$74,689.20</u>	<u>\$65,652.14</u>
<b>INCREASE (DECREASE) INVESTING ACTIVITIES</b>			
Construction in Progress	(\$12,097.50)	\$0.00	(\$41,698.25)
<b>Total Incr (Decr) in Investments</b>	<u>(\$12,097.50)</u>	<u>\$0.00</u>	<u>(\$41,698.25)</u>
<b>NET CASH INCREASE (DECREASE)</b>	<u>(\$9,418.57)</u>	<u>\$74,689.20</u>	<u>\$23,953.89</u>
<b>CHANGE IN ACCOUNT BALANCES</b>			
Cash at Beginning of Period	\$358,421.43	\$349,002.86	\$399,738.17
Cash at End of Period	\$349,002.86	\$423,692.06	\$423,692.06
<b>Change in Account Balances</b>	<u>(\$9,418.57)</u>	<u>\$74,689.20</u>	<u>\$23,953.89</u>

**Seeley Lake - Missoula County Sewer District**  
**Check Detail**  
November 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
Bill Pmt -Check	1471	11/19/2020	Great West Engineering	1000 · Citizens Alli...	-33,660.00	-33,660.00
Bill	Inv#20558	11/19/2019		15107 · Preliminary ...	-33,660.00	44,880.00
TOTAL					-33,660.00	44,880.00
Bill Pmt -Check	1472	11/19/2020	Great West Engineering	1000 · Citizens Alli...	0.00	0.00
TOTAL					0.00	0.00
Bill Pmt -Check	1473	11/19/2020	Great West Engineering	1000 · Citizens Alli...	0.00	0.00
TOTAL					0.00	0.00
Bill Pmt -Check	1474	11/19/2020	Great West Engineering	1000 · Citizens Alli...	0.00	0.00
TOTAL					0.00	0.00
Bill Pmt -Check	1475	11/19/2020	Great West Engineering	1000 · Citizens Alli...	-3,498.00	-3,498.00
Bill	Inv#22333	08/21/2020		15108 · Final Design	-3,498.00	3,498.00
TOTAL					-3,498.00	3,498.00
Bill Pmt -Check	1476	11/19/2020	Great West Engineering	1000 · Citizens Alli...	-1,749.00	-1,749.00
Bill	Inv#21904	06/26/2020		15108 · Final Design	-830.98	2,332.00
TOTAL				15113 · TSEP Phas...	-918.02	2,576.25
Bill Pmt -Check	1477	11/19/2020	Great West Engineering	1000 · Citizens Alli...	-1,501.02	-3,159.25
Bill	Inv#21904	06/26/2020		15108 · Final Design	-1,501.02	2,332.00
TOTAL				15113 · TSEP Phas...	-1,658.23	2,576.25
Bill Pmt -Check	1884	11/19/2020	Curtiss Consulting LLC	1001 · Missoula Co...	-1,440.00	-1,440.00
Bill		11/16/2020		6117 · Sewer Distric...	-1,440.00	1,440.00

*Print Error Checks Voided*

**Seeley Lake - Missoula County Sewer District**  
**Check Detail**  
November 2020

Type	Num	Date	Name	Account	Paid Amount	Original Amount
TOTAL					-1,440.00	1,440.00
Bill Pmt -Check	1885	11/19/2020	Pathfinder	1001 - Missoula Co...	-13.00	-13.00
Bill	Inv#25881	10/31/2020		6670 - Public Relatio...	-13.00	13.00
TOTAL					-13.00	13.00
Bill Pmt -Check	1886	11/19/2020	Seeley Lake Water District	1001 - Missoula Co...	-369.30	-369.30
Bill	Inv#190	11/01/2020		6652 - Bookkeeping ... Copies	-360.00 -9.30	360.00 9.30
TOTAL					-369.30	369.30
Check	1887	11/19/2020	Felicity Derry	1001 - Missoula Co...	-412.50	-412.50
TOTAL				6110 - Secretary	-412.50	412.50
Bill Pmt -Check	1888	11/19/2020	Beal Law Firm, PLLC	1001 - Missoula Co...	-8,000.00	-8,000.00
Bill	Inv#12215	06/30/2020		6282 - Legal Fees - ...	-7,400.00	14,385.45
Bill	Inv#12248	07/31/2020		6282 - Legal Fees - ...	-600.00	741.68
TOTAL					-8,000.00	15,127.13
Bill Pmt -Check	1889	11/19/2020	Great West Engineering	1001 - Missoula Co...	-11,220.00	-11,220.00
Bill	Inv#20558	11/19/2019		15107 - Preliminary ...	-11,220.00	44,880.00
TOTAL					-11,220.00	44,880.00

Well #1

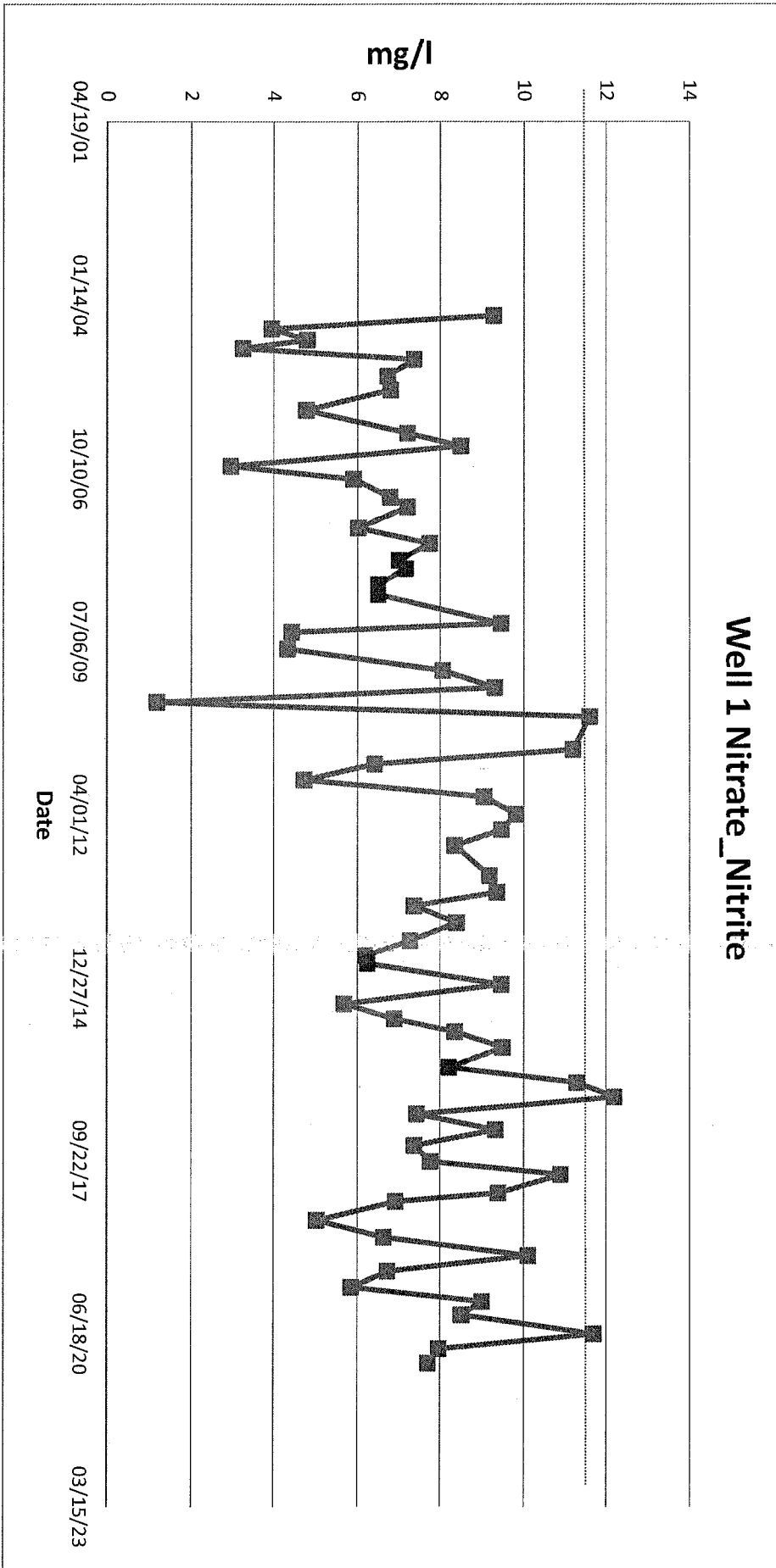
Date 2019	Depth of Well	Water Temp *C	Water pH	Nitrate/ Nitrite mg/L	Chloride mg/L	Total Coliform per 100 ml
20-Jan-19	35'					
10-Feb-19	36'-8"					
27-Mar-19	38'	7.5	6.1	10.1	89	411
21-Apr-19	37'-6"					
5-May-19	36'-4"					
24-Jun-19	35'-3"	8.6	6.68	6.73	82	355
21-Jul-19	35'-6"					
11-Aug-19	35'-6"					
24-Sep-19	35'-9"	8.30	6.31*	5.85	111	>2419
19-Oct-19						
19-Nov-20						
18-Dec-19	36'	5.4	6.01	9	104	

Well #1

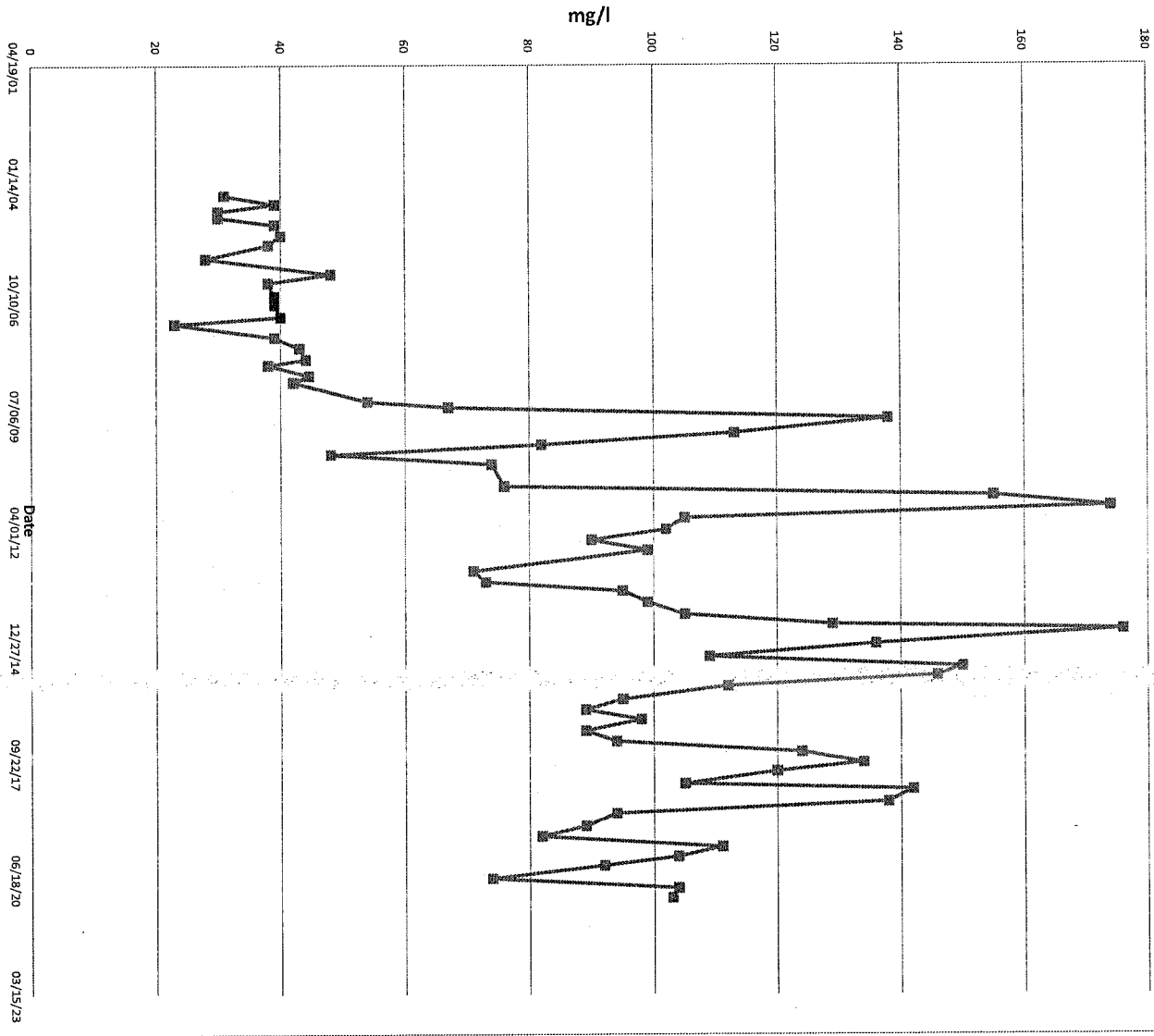
Date 2020	Depth of Well	Water Temp *C	Water pH	Nitrate/ Nitrite mg/L	Chloride mg/L	Total Coliform per 100 ml
12-Jan-20	36'					
2-Feb-20	36'-2"					
3-Mar-20	36'-6"	6.2	6.71	8.51	92	411
12-Apr-20	36'-0"					
17-May-20	35'-9"					
22-Jun-20	35'	8.1	6.12	11.7	74	Present
19-Jul-20	35'-6"					
15-Aug-20	35'-9"					
15-Sep-20	36'	8.10	6.39	7.96	104	Present
10-Nov-20	36'					
8-Nov-20	36'-8"					
8-Dec-20	35'-6"	7.2*	6.45	7.71	103	no test



# Well 1 Nitrate\_Nitrite



Well 1 Chlorides



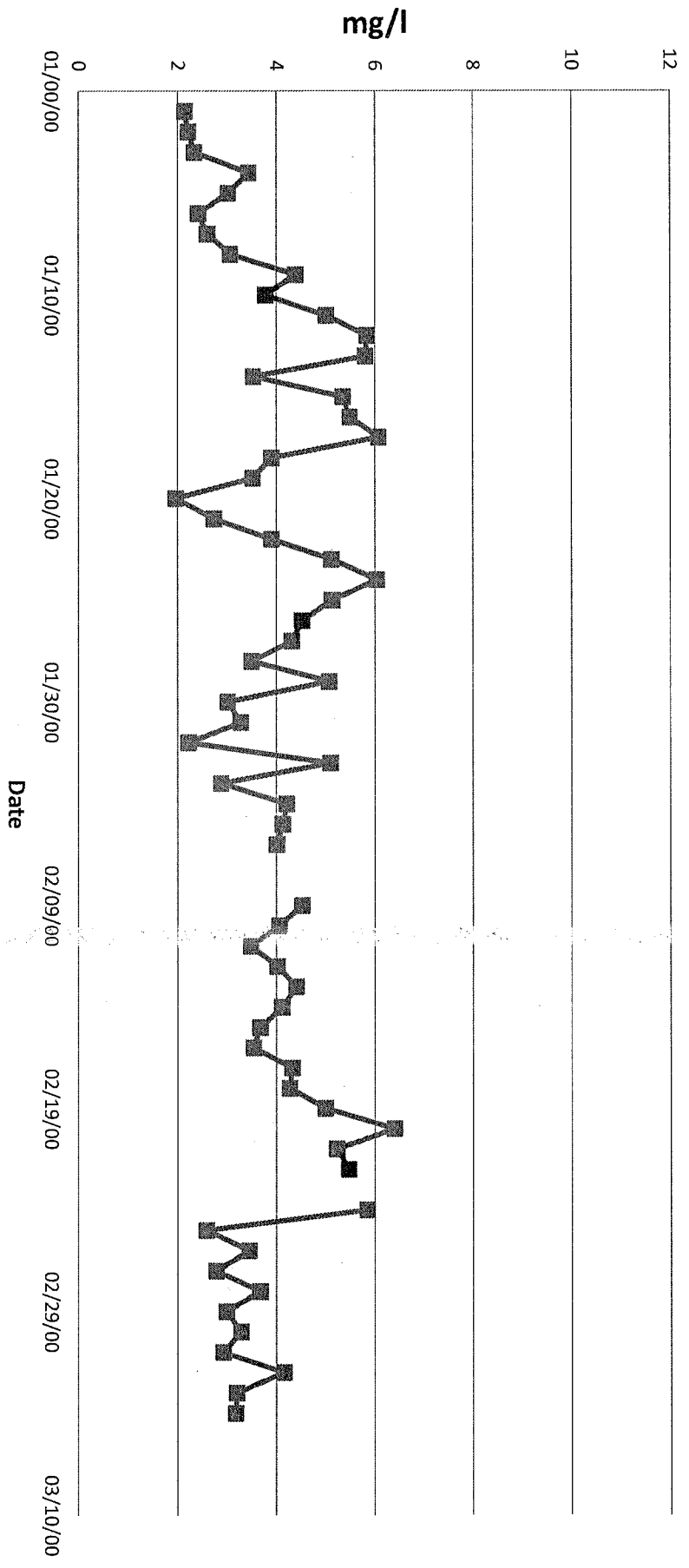
Well #3

Date 2019	Depth of Well	Water Temp *C	Water pH	Nitrate/ Nitrite mg/L	Chloride mg/L	Total Coliform per 100 ml
20-Jan-19	17'-8"					
10-Feb-19	17'-10"					
27-Mar-19	18'	6.5	5.65	2.78	44	261
21-Apr-19	18'					
5-May-19	17'-4"					
24-Jun-19	17'	7	5.5	3.68	80	221
21-Jul-19	17'-6"					
11-Aug-19	18'					
24-Sep-19	18'-9"	8.9*	6.07	2.99	48	517.2
18-Dec-19	19'	7	5.55	3.29	44	

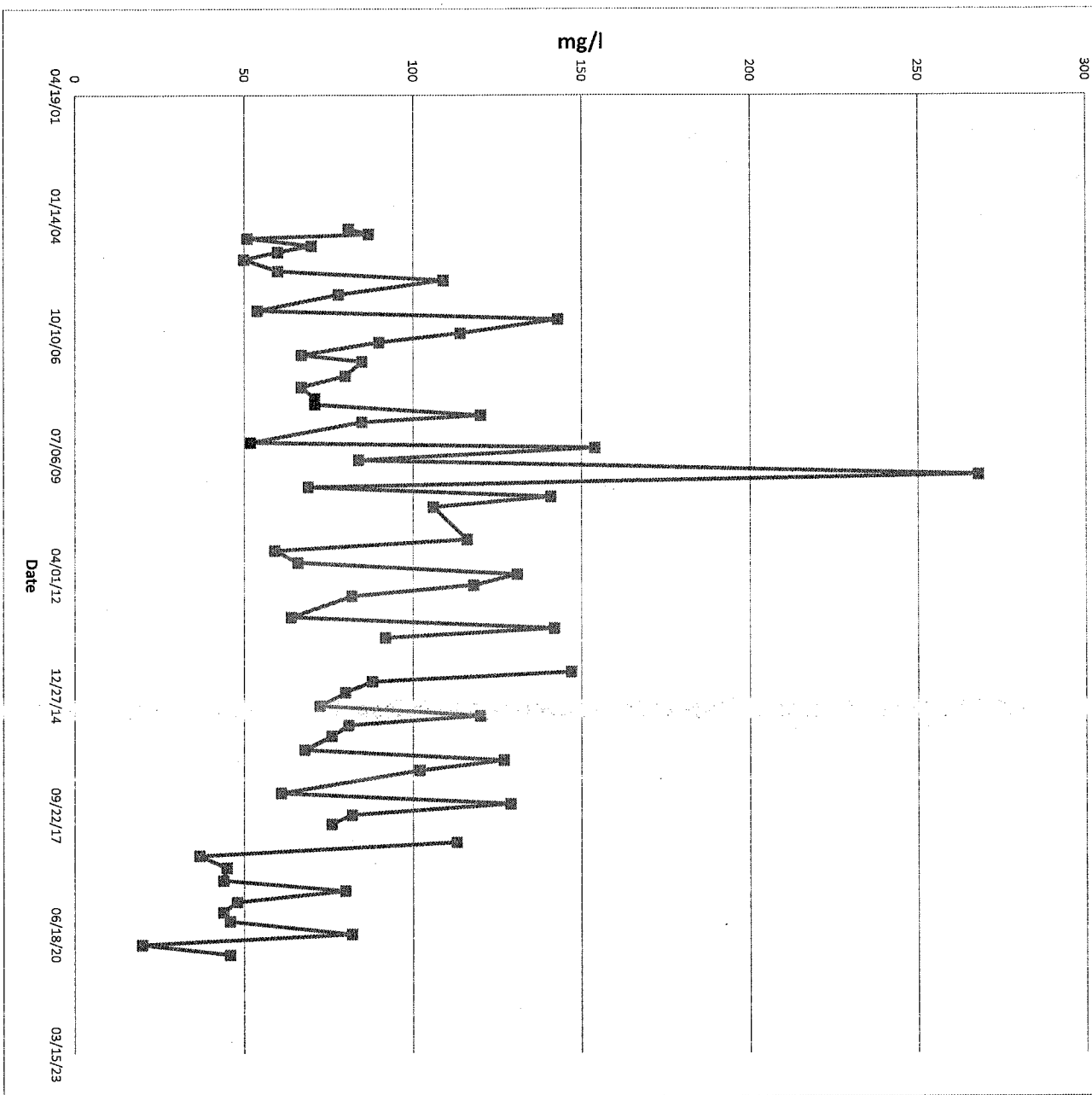
Well #3

Date 2020	Depth of Well	Water Temp *C	Water pH	Nitrate/ Nitrite mg/L	Chloride mg/L	Total Coliform per 100 ml
12-Jan-20						
2-Feb-20						
3-Mar-20	18'	7.5	5.51	2.93	46	79
12-Apr-20	17'-4"					
17-May-20	17'					
22-Jun-20	16'-4"	7.7	5.88	4.16	82	Present
19-Jul-20	17'-2"					
15-Aug-20	18'-4"					
15-Sep-20	19'	8.4	5.79	3.2	50	Present
10-Nov-20	19'					
8-Nov-20	18'-9"					
8-Dec-20	18'	8.5*	6.04	3.18	46	No test

### Well 3 Nitrate/Nitrite



# Well 3 Chlorides



## Seeley Lake Bay

Date 2019	Water Temp *C	Water pH	Nitrate/ Nitrite mg/L	Chloride mg/L	Total Coliform per 100 ml	Ecoli per 100 ml
27-Mar-19	1.3*	5.1	0.05	6	>2419	<1
24-Jun-19	16.00	7.36	0.03	2	6	<10
24-Sep-19	15.5*	7.9	ND	3	980.4	<10
18-Dec-19	-0.1	5.52	ND	3	85	<10

## Seeley Lake Bay

Date 2020	Water Temp *C	Water pH	Nitrate/ Nitrite mg/L	Chloride mg/L	Total Coliform per 100 ml	Ecoli per 100 ml
3-Mar-20	0.01	5.7	0.02	3	66	<10
22-Jun-20	18.40	7.58	0.02	2	23	<10
15-Sep-20	16.30	7.68	ND	2	52	<10
8-Dec-20	.8*	6.5	0.01	2	41	<10

Riverview Bridge

Date 2019	Water Temp *C	Water pH	Nitrate/ Nitrite mg/L	Chloride mg/L	Total Coliform per 100 ml	Ecoli per 100 ml
27-Mar-19	2.6*	6.15	0.03	3	lab broke sa	<1
24-Jun-19	15.2	7.22	0.02	2	816	31
24-Sep-19	14.4*	7.01	ND	3	816	<10
18-Dec-19	2	5.15	ND	4	161	<10

Riverview Bridge

Date 2020	Water Temp *C	Water pH	Nitrate/ Nitrite mg/L	Chloride mg/L	Total Coliform per 100 ml	Ecoli per 100 ml
3-Mar-20	3.5	6.36	0.02	2	>2419	10
22-Jun-20	17.4	7.36	0.04	2	420	<10
15-Sep-20	14.50	7.15	0.02	2	2250	20
8-Dec-20	1*	6.4	0.04	2	637	10

## Lions Club

Date 2019	Water Temp *C	Water pH	Nitrate/ Nitrite mg/L	Chloride mg/L	Total Coliform per 100 ml	Ecoli per 100 ml
27-Mar-19	0.05	5.35	0.17	26	364	<1
24-Jun-19	16.4	6.55	0.02	54	6,490	<10
24-Sep-19	12.8*	6.11	ND	71	>24,200	98
18-Dec-19	-0.2	4.9	0.01	82	2910	<10

## Lions Club

Date 2020	Water Temp *C	Water pH	Nitrate/ Nitrite mg/L	Chloride mg/L	Total Coliform per 100 ml	Ecoli per 100 ml
3-Mar-20	1.3	5.47	0.03	84	2110	<10
22-Jun-20	20.2	6.86	ND	51	13,000	<10
15-Sep-20	9.10	5.6	0.02	82	5170	<10
8-Dec-20	0.5	6.82	0.02	31	14100	52



## Well #1 State Lands - Treatment Site

Date	Depth of Well	Amonia	Chloride mg/L	Fecal Coliform per 100 ml	Conductivity	Nitrate Nitrite Total	TOC mg/l	Water pH	Total Dissolved Solids	Total Kjeldahl Nitrogen
26-Sep-12	39'-8"		12	<1	313	0.15	1.68	7.85	181	ND
26-Dec-12	39'		21	<1	356	0.02	1.64	8.1	205	ND
19-Mar-13	39'-2"		22.00	<1	360.00	0.13	1.75	8.20	203.00	ND
24-Jun-13	36'-3"		13	<1	327	0.02	2.32	8.02	194	ND
9-Sep-13	39'-7"		6	<1	321	0.2		6.81	183	ND
17-Dec-13	39'		15	<1	339	0.19	1.54	7.91	190	ND
27-Mar-14	30'		3	<1	314	0.16	0.39	6.55	176	ND
24-Jun-14	37'-6"		2	<1	308		0.4	7.7	158	ND
8-Sep-14	39'		2	<1	307	0.15	0.58	7.7	180	ND
9-Dec-14	38'		4	<1	313	0.27	0.66	7.72	180	1.45
30-Mar-15	35'-5"		1	<1	306	0.17	0.56	7.8	190	ND
24-Jun-15	39'		9	<1	335	0.17	1.64	7.79	167	ND
8-Sep-15	40'	0.01	1	<1	304	0.31	0.7	7.22	172	ND
8-Dec-15	39'-9"	ND	20	<1	371	0.21	0.72	7.73	210	ND
31-Mar-16	37'-6"	0.17	14	<1	316	0.25	0.72	7.73	199	ND
28-Jun-16	39'-3"	0.03	21	<1	352	0.18	0.8	7.62	173	ND
20-Sep-16	40'-1"	0.01	3	<1	266	0.2	1.06	7.78	139	ND
27-Dec-16	39'	ND	5	<1	302	0.2	1.85	7.75	178	ND
28-Mar-17	36'	0.02	3	<1	272	0.18	0.6	7.65	148	ND
28-Jun-17	38'	0.05	1	<1	275	0.19	0.4	7.7	168	ND
12-Dec-17	39'-10"	0.03	2	<1	274	0.2	0.85	7.35	180	0.03
29-Mar-18	38'	0.09	2	<1	302	0.16	0.37	7.68	181	ND
16-May-18	34"	0.21	8	<1	315	0.2	0.97	7.19	185	ND
1-Sep-18	39.25'	0.09	2	<1	294	0.18	0.44	7.45	160	0.39
11-Dec-18	37'-6"	0.07	2	<1	261	0.19	1.52	7.65	178	0.22
27-Mar-19	39'	0.13	3	<1	309	0.21	1.1	7.67	168	0.21
24-Jun-19	36'	0.04	2	<1	306	0.18	1	7.72	187	ND
24-Sep-19	39'	0.10	2	<1	266	0.18	ND	7.65	179	ND

18-Dec-19	39'	0.08	2	<1	271	0.18	1.1	6.9	164	ND
4-Mar-20	39'	0.04	3	<1	271	0.18	4	6.92	203	ND
22-Jun-20	36'-2"	0.02	2	<1	316	0.17	3.9	7.64	183	ND
15-Sep-20	36'	0.04	2	<1	264	0.17	1.3	7.73	186	ND
8-Dec-20	37'	0.05	2	<1	283	0.17	1.9	7.76	173	ND

## Well #2 State Lands - Treatment Site

Date	Depth of Well	Amonia	Chloride mg/L	Fecal Coliform per 100 ml	Conductivity	Nitrate Nitrite Total	TOC mg/l	Water pH	Total Dissolved Solids	Total Kjeldahl Nitrogen
2012 - 2019										
26-Sep-12	39'-9"		9	<1	214	0.17	0.52	7.92	141	ND
26-Dec-12	27'-6"		21	<1	276	0.16	0.68	8.17	163	ND
19-Mar-13	27'-6"		35.00	<1	327.00	0.50	0.69	8.21	206.00	ND
24-Jun-13	27'-5"		4	<1	205	0.19	1.6	7.93	123	ND
9-Sep-13	30'-6"		3	<1	198	0.17		7.41	123	ND
17-Dec-13	28'		44	<1	353	0.1	0.92	8.28	200	ND
27-Mar-14	24'		10	<1	221	0.16	1.74	6.93	136	0.24
24-Jun-14	25'-8"		3	<1	193		0.58	7.91	108	ND
8-Sep-14	30'		2	<1	200	0.14	0.6	7.9	121	ND
9-Dec-14	27'		3	<1	195	0.23	0.55	7.98	121	ND
30-Mar-15	22'		1.1	<1	194	0.14	0.64	8.01	129	ND
24-Jun-15	38'		3	<1	201	0.18	2.5	7.91	117	ND
8-Sep-15	31.5'	ND	ND	<1	195	0.28	0.64	7.42	103	ND
8-Dec-15	29'	0.01	6	<1	206	0.21	0.63	7.92	99	ND
31-Mar-16	26'-6"	0.05	3	<1	174	0.26	0.55	8	109	ND
28-Jun-16	28'	0.05	3	<1	185	0.19	0.38	7.87	117	ND
20-Sep-16	32'-6"	0.02	3	<1	172	0.2	0.55	7.93	86	ND
27-Dec-16	27'-6"	ND	3	<1	193	0.16	1.21	8.05	115	ND
28-Mar-17	25'	0.01	2	<1	174	0.16	1.35	7.97	103	0.23
28-Jun-17	29'-6"	0.05	ND	<1	175	0.19	0.4	7.69	108	ND
12-Dec-17	30'	0.03	2	<1	182	0.17	1.12	6.98	108	ND
29-Mar-18	25'-8"	0.04	2	<1	195	0.16	0.37	7.91	118	ND
16-May-18	24"	0.12	3	<1	185	0.16	0.48	7.22	123	ND
1-Sep-18	30'	0.12	2	<1	187	0.17	0.43	7.4	88	0.39
11-Dec-18	27'	0.13	3	<1	301	0.18	2.57	7.96	107	ND
27-Mar-19	28'-6"	0.14	3	<1	197	0.2	1.3	7.2	115	0.25
24-Jun-19	26'	0.04	2	<1	187	0.18	ND	7.85	93	ND
24-Sep-19	29'	0.08	2	<1	165	0.17	ND	7.88	95	ND
18-Dec-19	28'-9"	0.06	2	<1	168	0.16	1.5	7.29	98	ND

3-Mar-20	27'	0.01	2	<1	167	0.16	2.6	6.38	116	ND
22-Jun-20	25'-2"	0.04	ND	<1	192	0.17	1.9	7.84	116	ND
15-Sep-20	26'	0.03	1	<1	166	0.17	0.7	7.94	116	ND
8-Dec-20	36'	0.04	2	<1	177	0.17	1.4	7.99	115	ND



3-Mar-20	29'	ND	2	<1	308	0.13	3.9	7.02	197	ND
22-Jun-20	37'-1"	0.05	1	<1	357	0.13	3.2	7.8	212	ND
15-Sep-20	39-6"	0.04	2	<1	312	0.13	0.9	7.9	214	ND
8-Dec-20	39'	0.04	2	<1	324	0.14	1.1	7.92	199	ND

# Seeley Lake Sewer District- Background/ History

## Seeley Lake Sewer District -OUR MISSION

The Seeley Lake Sewer District was formed in 1992 to assist the community in determining the need and cost of a centralized sewer system. The District's goals are to:

1. Identify grant opportunities and other funding strategies that support an affordable sewer project
2. Address water quality concerns from high density septic system influence
3. Facilitate solutions related to design, construction, acquisition or financing needs for proposed improvements

Since its formation in 1992, by a vote of the people, the District Board has been charged with determining if a community wastewater treatment system is needed; and if so, to construct, operate and maintain a sanitary sewerworks for purposes beneficial to the District including, but not limited to, pollution abatement; and figuring out how to fund it.

As far back as 1998, studies have linked groundwater degradation to septic-tank effluent. When presented with the data, the District contracted with Great West Engineering to do the **2012 Preliminary Engineering Report (PER)** to identify the needs of the District and present solutions. The PER identified the need for a central collection and treatment system. A public hearing was held to review the PER and solicit public input on the alternative solutions for addressing the issue and regarding funding for the project. The Seeley Lake Sewer District Board adopted the final PER on May 1, 2012 with Resolution #04192012B choosing a wastewater treatment plant with groundwater discharge as the solution.

**The 2018 PER Update Executive Summary** states that current wastewater management within the District consists of standard septic tanks and drainfields on small lots with a few exceptions. **Figure 3-1, Groundwater Flow Paths, Monitoring Wells and Septic Location**, depicts the location of existing septic tanks and shows a high concentration within the boundaries of the District. The Executive Summary also notes that 48% of the lots within the District are less than 1/3 acre in size with 40% less than 1/2 acre in size. A detailed review of the County septic permits documented that a significant percentage of the permitted systems were installed without solid header pipes for uniform distribution to the wastewater laterals in the drainfields and many lots only have seepage pits. Seepage pits do not provide for an aerobic phase of effluent treatment which is important in killing pathogens and breaking down waste. Public health risks were identified by the Montana Bureau of Mines and Geology report. Monitoring of wells since 2004 have confirmed elevated nitrates, total coliforms and fecal coliforms in a portion of the District and strongly supports the conclusion that groundwater is being degraded by septic systems in the area.

The Missoula City-County Board of Health established a Special Management Area in a portion of Seeley Lake in 2015 because of an upward trend in elevated nitrate levels.

**The following is an excerpt from a letter from the Missoula City County Health Dept-** *The community of Seeley Lake has a water quality problem. The problem is that the local groundwater has elevated levels of nitrate. The main source of the nitrate is septic systems located in Seeley Lake. Septic systems do a great job removing bacteria and viruses from wastewater, but do not remove much nitrate from wastewater. As a result, septic systems contribute nitrate to groundwater. Because of the high density of septic systems located in the town of Seeley Lake, nitrate levels are high. Fortunately, there is a great solution to this problem- it's a community sewer system. The sewer system would greatly reduce the nitrate being contributed to the Seeley Lake ground water and surface water, and over time, the water quality would improve. The Health Department supports the Seeley Sewer project and urges the people of Seeley Lake to do the same.*

The Board has worked to secure state and federal grants to fund a large portion of the community wastewater treatment plant and centralized collection system proposed to be built in four phases. **So where are we TODAY with the sewer system? Moving forward!** This Board is on record as committing to the community sewer system as designed and approved by DEQ and USDA Rural Development. The cost of the sewer system project designed to serve the Seeley Lake Sewer District is now estimated at approximately \$12 million for the sewage treatment plant that will serve the whole District and approximately \$5 million for the collection system that will serve properties in Phase 1 of the District. The board recognize this is a considerable cost for property owners in the sewer district and has secured about \$10.5 million in grants and \$6.5 million in low interest loans reducing the debt for property owners.

On November 8, 2017, the Board adopted Resolution No. 11082017, giving real property owners within the District an **opportunity to protest the proposed levy of assessments** to finance the loan portion of the funding package for the sewer system. The majority of the property owners did not protest, so the Board moved forward to final design and approval of the sewer system.

On December 21, 2017, the Board adopted Resolution No. 12212017 which **authorized the District to levy special assessments to finance the project through one or more series of special assessment bonds**, which was estimated at a cost \$15 million. The assessment bonds would provide \$5,790,000 in funding, including: one bond of approximately \$1,488,000 to pay a portion of the cost of the collection system, and two bonds of approximately \$3,000,000 and \$1,302,000 to pay a portion of the cost of a sewage treatment plant. Unfortunately, these Assessment Bonds, in conjunction with the obligated grant funds, are not sufficient to fully fund the project which is now estimated at a cost of \$17 million. The District Board cannot put the project out to bid without identifying additional funding and meeting other USDA conditions.

The most cost-effective and efficient sewer system is one where everyone shares the cost and all properties in the District, generating wastewater, are connected to the sewer system to reduce the amount of nitrates going into the groundwater from effluent. Recognizing these facts, on 8/15/2019 the Board passed Resolution 8152019A **requiring all properties generating wastewater to connect to the sewer system within 90 days of the system being operational and available to the property.**

On 7/16/2020 the Sewer Board passed resolution 07162020B **recommitting to the Boards desire and intent to pursue implementation of the approved sewer system** and looking at other financing methods to be more equitable and to fully fund the project.

On November 19, 2020, the Board adopted Resolution 11192020 **calling for a Bond Election to be held on February 23, 2021 to authorize the use of General Obligation Bonds and Revenue Bonds to finance the portion of the project not funded by grants and other funds.** These bonds will be used to repay the low interest loan portion of the project funding package. In conjunction with the grants and other funds, the bonds will fully fund the wastewater treatment plant and the first phase of the collection system of the project. More details are included in the memo to the District from the Board and in the supporting documents on the seeleysewer.org website.