

**SEELEY LAKE SEWER DISTRICT  
REGULAR BOARD MEETING  
February 17, 2022**

Tom Morris	President	PRESENT	Jason Gilpin	Director	PRESENT
Pat Goodover	Vice President	PRESENT	Cheri Thompson	Director	PRESENT
	Director	VACANT	Felicity Derry	Secretary	PRESENT
Bill Decker	Manager	PRESENT			

Public Attendance - Appendix A

**CALL TO ORDER:**

The meeting was called to order at 6:00pm and was held remotely via Zoom.

**APPROVAL OF AGENDA:**

There were no amendments to the agenda.

**PRESIDENT’S COMMENTS:**

Tom Morris requested that the meeting be kept moving along and to be respectful of everybody’s time.

**PUBLIC COMMENT:**

None.

**CORRESPONDENCE:**

None.

**MINUTES:**

January 20, 2022 Regular Meeting

Cheri Thompson noted that there was a typo on Page 2.

**Tom Morris moved to accept the minutes of the January 20, 2022 Board Meeting as amended.** Pat Goodover seconded the motion. There was no discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Director	Vacant

**FINANCIAL REPORTS:**

**Invoices – January 2022**

Tom Morris reviewed the January invoices.

**Pat Goodover moved to pay the invoices.** Jason Gilpin seconded the motion. There was no discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Director	Vacant

**December 2021 Financial Reports**

Felicity Derry reviewed the December financial reports. There was discussion regarding the amount of Fee Assessment that had been received to date and when the remainder could be expected.

**MANGERS REPORT:**

Bill Decker reviewed how he would bill the District for his time. Bill Decker noted that he had met with CRC to discuss an income survey and the eDNA testing. Discussion followed on the money that the District had set aside for the eDNA testing. Caryn Miske added that the cost of the eDNA testing had increased and estimated that it would add \$2,400 to the original cost. It was noted that this item would be covered further later in the meeting.

**UNFINISHED BUSINESS:**

**Action Plan for 2021-2022**

**Committee Reports**

Cheri Thompson noted that Bill Decker had accompanied her to the Community Council meeting so as to introduce him to the community. Cheri Thompson reviewed the proposed article for the Pathfinder. Discussion followed on the quarterly testing and the potential for CRC to share their testing information with the District.

**Tom Morris moved to allow Cheri to post the article.** Pat Goodover seconded the motion. There was no discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Director	Vacant

Mission Update

None

Income Survey

None

Board Appointee Interview

Tom Morris noted that currently three people had applied for the three open positions and there probably would not be an election.

Nutrient Budget Analysis – Resolution 02172022

Bill Decker reviewed the importance of the eDNA testing. The continued closure of the Clearwater dump station was discussed.

The billing for the eDNA testing was discussed and Caryn Miske informed the Board that the Flathead Lake Bio Station would not be performing the testing. Hopefully this would alleviate the previous billing issues. Caryn Miske noted that due to the increase in the price of the eDNA testing, it would cost an additional \$2,400 to complete the twelve months of testing. The Board discussed using the agreed \$5,515 to pay for the FY2022 testing and utilizing the FY2023 budget to pay for the remainder of the testing that extended into FY2023. Beginning the testing in February was discussed. The discussion then turned to where the testing would be performed in Seeley Lake and whether formaldehyde testing should be added. There was further discussion regarding the dump stations and then the discussion moved to the fundamental reasons for performing the eDNA testing.

The Board discussed the wording of the resolution. Cheri Thompson proposed the following resolution: The Seeley Lake Sewer Board resolves to pay CRC up to \$5,515 for eDNA testing for an agreed upon schedule and location. The testing locations and beginning the testing in February were discussed. The Board agreed to the testing locations being Lindey’s, the inlet and near to residential development.

The Board discussed how to modify the resolution to include the three locations and agreed to the following resolution:

**The Seeley Lake Sewer District resolves to pay CRC for three testing locations up to \$5,515 for eDNA testing through the end of the fiscal year.**

**Tom Morris moved to make Resolution#02172022.** Jason Gilpin & Cheri Thompson seconded the motion. There was no further discussion. The motion was carried.

Tom Morris           Aye  
Pat Goodover        Aye  
Jason Gilpin          Aye

Cheri Thompson      Aye  
Director                Vacant

### Request For Qualifications/Request For Proposals

At 7:03pm Tom Morris yielded the chair to Pat Goodover. Bill Decker reviewed the draft RFQ. The Board discussed the size of the community as specified in the RFQ and how that would be handled in the RFP. Tom Morris returned to the meeting at 7:08pm.

Discussion followed on the cost of the advertisement and where the money could be taken from in the budget to pay for this. Cheri Thompson suggested adding schools and apartments to the RFQ and the Board discussed the changes.

**Tom Morris moved to advertise the Request For Qualifications with the amendments.** Pat Goodover seconded the motion. Bill Decker added that the RFQ would also be placed on the website. Jason Gilpin clarified that the ad would run for one week in the Pathfinder and three weeks statewide. Discussion followed on when to start the advertising. The Board agreed that the ad should be placed in the Pathfinder next week and then statewide beginning the following week. There was no further discussion. The motion was then carried.

Tom Morris            Aye  
Pat Goodover        Aye  
Jason Gilpin         Aye  
Cheri Thompson     Aye  
Director               Vacant

Pat Goodover yielded the chair back to Tom Morris.

### Manager Contract

Tom Morris noted that the full-time manager did not have a contract and suggested that the Board use Bill Decker's letter as a guide for billing practices and to move forward on a month by month basis. Both Bill Decker and the Board agreed that would be acceptable.

**Cheri Thompson moved to agree to the conditions that Bill Decker wrote in the first paragraph of his letter.** Pat Goodover seconded the motion. Discussion followed on how the agreement should be worded and that it should include a limit of eighty hours per month. **Cheri Thompson moved that Felicity should write an agreement or contract using Bill's letter/agreement that the President and Manager will sign, to include a maximum of eighty hours per month.** There was no further discussion. The motion was carried.

Tom Morris            Aye  
Pat Goodover        Aye  
Jason Gilpin         Aye  
Cheri Thompson     Aye  
Director               Vacant

### Reorganize the Website

Tom Morris noted that he had received an email from Kim Myre requesting that her contact information be removed from the website.

Cheri Thompson reviewed her suggestions for reorganizing the website and agreed to table this one more time and add it to the next agenda.

### **NEW BUSINESS:**

Cheri Thompson noted she had been spammed and cautioned everybody to pay attention and be careful. Tom Morris clarified that his name had been used in a spam, but not his email address and also asked everybody to be very careful.

### **NEXT REGULARLY SCHEDULED MEETING: March 17, 2021**

### **AGENDA ITEMS FOR NEXT SCHEDULED MEETING:**

The Board discussed in person meetings and Board members turning on their cameras during Zoom meetings.

Tom Morris noted that the following items should be added to the March agenda: Action Plan – Committee Reports, Mission Update, Income Survey, eDNA Sampling – discussion, Reorganizing the Website, RFQ/RFP Scoring – discussion/action, 2023 Budget discussion and Test Result Map discussion.

### **ADJOURNMENT OF MONTHLY BOARD MEETING:**

**Jason Gilpin moved to adjourn the meeting at 7:48pm.** Pat Goodover seconded the motion.

Attest:

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Tom Morris, President

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Felicity Derry, Secretary

