

SEELEY LAKE SEWER DISTRICT
REGULAR BOARD MEETING
March 19, 2020

Pat Goodover	President	PRESENT	Walt Hill	Vice President	PRESENT
Mike Boltz	Director	PRESENT	Davy Good	Director	ABSENT
Beth Hutchinson	Director	PRESENT	Felicity Derry	Secretary	PRESENT
Jean Curtiss	Manager	PRESENT	Kim Myre	Missoula Co	PRESENT

Public Attendance - Appendix A

CALL TO ORDER:

The meeting was called to order by Pat Goodover at 5:15pm. The meeting was conducted via a conference call upon instruction of the Missoula County Health Officer.

APPROVAL OF AGENDA:

Walt Hill moved to approve the agenda as presented. Beth Hutchinson questioned that her additions had not been added. Jean Curtiss noted that the requested additions were listed in the manager's report, which had been emailed to the Board. Discussion followed on the email. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Aye
Davy Good	Absent
Beth Hutchinson	Abstain

PRESIDENT'S COMMENTS:

Pat Goodover noted that the Board had received the by-laws with the attorney's comments. The by-laws would be on April agenda.

PUBLIC COMMENT:

Nathan Bourne questioned the public's access to the by-law updates. Jean Curtiss noted that the updates would be posted on the website.

CORRESPONDENCE:

Department of Commerce Re: DLA Grant Report

This letter was to inform the District that they had not received this grant.

Depart of Commerce Re: TSEP Award

Jean Curtiss clarified that all of the available funds for this TSEP grant had been allocated to projects that had already met startup conditions. However, if any of those projects subsequently failed to reach construction the money would be reallocated.

MINUTES:

January 16, 2020

Beth Hutchinson requested that the committee members be listed in the minutes. Walt Hill moved to accept the minutes for the January 16, 2020 meeting as modified. There was no further discussion. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Aye
Davy Good	Absent
Beth Hutchinson	Aye

FINANCIAL REPORTS:

Invoices – January & February 2020

Felicity Derry reviewed the invoices for the Board. Jean Curtiss had totaled \$2,394.20 of the Jon Beal invoice that could be attributed to the easements, which would be eligible to be reimbursed by grant funds. Pat Goodover moved to pay all of the invoices. The Board discussed Jon Beal’s invoice. Beth Hutchinson was concerned that the invoice was shown to be past due, when the Board had only just received it. Nathan Bourne questioned that money had been spend researching the removal of a director. Board discussion followed.

Beth Hutchinson brought forward a substitutive motion to postpone discussion of the Jon Beal invoice for one month, to allow the Board to review it. The Board discussed postponing payment of the invoice. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Aye
Davy Good	Absent
Beth Hutchinson	Aye

October, November & December 2019

Felicity Derry reviewed the October, November and December financial reports for the Board.

MANAGER'S REPORT:

Jean Curtiss noted that the District had received \$660,000 from WRDA for Phase II. A TSEP grant application would be submitted for the 2021 legislative cycle.

Jean Curtiss was continuing to work through the USDA's letter of conditions and outlined the progress that had been made. The Board discussed various aspects of the temporary right of construction agreements.

Amy Deitchler informed the Board that all of RD's comments on the plans had been addressed and DEQ's final approval was expected shortly.

Nathan Bourne asked if the interim financing had been completed. Jean Curtiss noted that the District's interim financing would be through the State Revolving Funding (SRF).

The collection systems for Phases III and IV were discussed. Amy Deitchler confirmed that the possibility of using a different collection system would be addressed in the PER.

Jean Curtiss noted that the upcoming election would be for two seats on the Board. The Pathfinder would be doing a voter guide. Discussion followed who would be mailed a ballot and who would have to request one. The Board discussed the District sending out a mailing regarding the election. However, the Board did not want to be seen as campaigning, therefore people with questions should be directed to the Elections Office.

Mike Richards commented that last year the cost and funding for each phase had been broken out and asked for that to be made available. Jean Curtiss noted that once a review with RD had been completed, a spreadsheet could be made with that information.

OLD BUSINESS:

Legal Update

Pat Goodover noted that the District was waiting for the judge to decide what to do. The District had asked the court to set a timeframe, but there was no timeframe to date. Bond counsel was not willing to allow the District to go to bid until the lawsuit had been resolved.

Walt Hill was frustrated that the judge had previously wanted the plaintiffs to state where the District had broken the law. Whether there was a legal basis for the lawsuit still had not been addressed. It was costing the District \$40,000 a month to wait for these claims to materialize.

Easements

Jean Curtiss noted that the Pine Drive and Seeley Swan High School easements would be available next month.

NEW BUSINESS:

Resolution#03192020 to amend Resolution#09072016A adjusting the boundaries of subdistricts 2, 3 & 4

Jean Curtiss had sent the documents to the Board for review. Beth Hutchinson noted that she had not seen them, therefore she would not vote.

Pat Goodover moved to approve Resolution#03192020 to amend Resolution #09072016A, adjusting the boundaries of subdistricts 2, 3 & 4. There was no further discussion. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Aye
Davy Good	Absent
Beth Hutchinson	Abstain

Conflict of interest annual statement

Jean Curtiss noted that all Board members needed to complete the form and mail them to the secretary.

Treatment Plant & Phase I Collection System update

Amy Deitchler informed the Board that they were very close to going out to bid. DEQ approval should be received shortly. Once approval was received from RD the District would be ready to go out to bid. Contractors were still interested when the project would go out for bid.

Phase II PER – Authorize Great West Engineering to design to 90% and develop cost estimates as per contract

Amy Deitchler would send out the preliminary drawings for Phase II to the Board for review.

Contract with Great West Engineering to resubmit Phase II TSEP application for 2021 legislature funding

Jean Curtiss noted that this was to enable Great West Engineering to update and resubmit a TSEP grant application for phase II.

Walt Hill moved to approve the contract with Great West Engineering to resubmit the TSEP grant application for Phase II in the amount of \$5,000. Pat Goodover seconded the motion. There was no discussion. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Aye
Davy Good	Absent
Beth Hutchinson	Abstain

Phase III contract with Great West Engineering for 2020 update to 2012 PER, \$45,000
– Funding Sources: \$15,000 RRGL & \$15,000 TSEP planning grants; \$15,000 District
Match

Postponed to April meeting.

The Board discussed utilizing a video meeting for the next meeting.

NEXT REGULARLY SCHEDULED MEETING: April 16, 2020

ADJOURNMENT OF MONTHLY BOARD MEETING:

Pat Goodover adjourned the meeting at 6:27pm

Attest:

Pat Goodover, President

Felicity Derry, Secretary