

**Seeley Lake Sewer District  
REGULAR BOARD MEETING MINUTES  
April 17, 2025 7:30pm  
Seeley Lake Elementary Gym  
In person only meeting**

**MEMBERS IN ATTENDANCE:**

Tom Morris	President	Present
Pat Goodover	Vice President	Absent
Troy Spence	Member	Present
Tyler Smith	Member	Present
Cheryl Thompson	Member	Present
Manager		Vacant
Secretary		Vacant

**CALL TO ORDER:**

This meeting was called to order by President Tom Morris at 7:46pm.

**CALL FOR PUBLIC COMMENT:**

Inquiry concerning form letters of support for grants that people could sign, but they weren't available.

**CORRESPONDENCE:**

1. A proclamation of appreciation from Missoula County Commissioners thanking us for being volunteers and what we do.
2. An email from Ben VanSickle, Zinke's Washington office, and he put us on the spot, We have until next week to re-apply for the 10 million dollars.

**MINUTES:**

Tyler moved and Troy seconded to accept the minutes from the March 13, 2025 meeting as presented.

Tom Morris	Aye
Pat Goodover	Absent
Troy Spence	Aye
Tyler Smith	Aye
Cheryl Thompson	Aye

**AGENDA:**

Tom pointed out that he skipped approving the minutes and asked for confirmation to continue with the meeting using the posted agenda. Agreed

**FINANCIALS:**

Tom had no invoices to be paid.

Cheri asked for board approval to pay the domain name invoice, \$15.16. Tom moved, Tyler seconded to pay the invoice for the domain name. Approved

## **MANAGER'S REPORT:** Position vacant

### **COMMUNITY ENGAGEMENT SESSION:**

Cheri asked that the agenda for May 15 include the Community Engagement Session so that the entire board could be present. Tom felt that more people were attending because it wasn't part of the board meeting, so he was concerned that combining the two events would cause a decline in community participation.

Tom attended the board training session with Dan Parks and he spent about 35 minutes of the time, talking about this very issue. If a quorum is assembled it constitutes a meeting and if it isn't posted 48 hours prior, it is an unlawful meeting. Tyler moved to add it to the top of the agenda, Cheri seconded, to add the Community Engagement to the beginning of the agenda for the May 15 meeting. Failed

Tom Morris	Abstain
Pat Goodover	Absent
Troy Spence	Nay
Tyler Smith	Aye
Cheryl Thompson	Aye

The next session will be focused on costs. The ads weren't placed in the Pathfinder on the dates that were requested. Wendy suggested that maybe the Pathfinder isn't read by many people. Tyler suggested another non-profit would host a BBQ before the meeting to bring people in. The Sewer District poster board will address public assistance for sewer fees as suggested by Mike Lindemer.

### **WET:**

Steve Anderson, we are plugging along with the PER (preliminary engineering report) preliminary costs and systems. Checking all the mandatory boxes for the PER.

Cheri: Does WET need the numbers of people attending the Community Engagement Sessions. They do and will count the names on the sign in sheet after the meeting.

### **GRANTS AND FUNDING:**

Tom: Needed to complete a project update with DNRC by April 15 for the RPG grant, and that is done. Next will be a telephone conference June 4th. Quarterly or if we need to request funds.

Tom: Met with Jack Curran and Steve Hauk from Zinke's office at 3pm. One of the most important things is community support. Tom mentioned the idea of a boiler plate letter that people could take and sign. They said that isn't good, a petition type document is way better. Statement at the top and then lines for people to sign. It would be way more palatable for the committee. They want recent, new support, not one from the past. Christina from WET will be sending an online form type email that we will share on facebook, and to everyone that has attended these Community Engagement Sessions. The top will have the salutation, the middle a space for people to put in their thoughts and the end for a signature. These will then all be emailed to slsdboard3@gmail.com and forwarded to Christina to be included in the grant application. Will suggested that we create a QR and put it on posters that help people send letters of support. The

application is due April 25, 2025, but we can add letters of support and petitions come in they can be added. Letters of support is the first thing they look at.

### **MANAGER AND SECRETARY:**

Tyler: I am happy to represent the hiring committee presents for board for approval Wendy (Dalrymple) for the position of manager/secretary. Seconded by Cheri. There is no issue with one person holding both positions. It is a requirement that the secretary received instructions from the manager, but this is doable. Start date after contracts are signed and reviewed.

Tom Morris	Aye
Pat Goodover	Absent
Troy Spence	Aye
Tyler Smith	Aye
Cheryl Thompson	Aye

Tyler: I have ordered Quick Books and asked Felicity for the company files. I have not received it as yet. It will become the new manager's task. I have taken the email address, SeeleySewer@gmail.com, for the manager. The old address has issues with passwords.

### **BUDGET:**

We voted and passed a 2025-26 budget at the last meeting but it must be in the form of a resolution by law. The resolutions for FY2026 Missoula County Seeley Lake Sewer District budget voted on April 17, 2025 for a budget of \$121,100 and assess the members \$30,000. Cheri moved to approve the FY2026 budget resolution, Tyler seconded. Passed.

Tom Morris	Aye
Pat Goodover	Absent
Troy Spence	Aye
Tyler Smith	Aye
Cheryl Thompson	Aye

The second resolution is for setting assessments and a date for a hearing of protest. The resolution calls for a date of June 19, 2025 at 5:30pm, a regular board meeting and using equal assessments for each lot with an approximate amount of approximately \$59.53. There are 504 lots in the district. Tom moved to accept the resolutions, Troy seconded.

Tom Morris	Aye
Pat Goodover	Absent
Troy Spence	Aye
Tyler Smith	Aye
Cheryl Thompson	Aye

**LEGAL:**

Tom: Talked about our need for legal review on our contracts with grant agencies. It is highly recommended. Depending on what Dan Clark says about one person for both manager and secretary, have available the option of having legal review this course of action. Tom moved to have legal review contracts for grants. Tyler seconded.

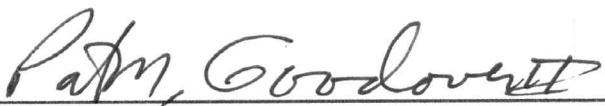
Tom Morris	Aye
Pat Goodover	Absent
Troy Spence	Aye
Tyler Smith	Aye
Cheryl Thompson	Aye

**NEW BUSINESS:**

Next meeting at 8pm May 15, 2025

Tyler moved to adjourned the meeting at 8:20, Tom seconded.

Attest:

  
~~Tom Morris, President~~  
PAT GOODOVER, Vice Pres.

  
Director

**SEELEY LAKE – MISSOULA COUNTY SEWER DISTRICT**  
**Resolution #04172025a**

Resolution: To approve the FY2026 Seeley Lake – Missoula County Sewer District budget

The Seeley Lake Sewer District Board of Directors resolves to approve the FY2026 budget in the amount of \$121,100 and to access members \$30,000.00.

Passed and approved on this day of 17<sup>th</sup> April, 2025.

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President, Board of Directors

ATTEST:

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Secretary

**SEELEY LAKE SEWER DISTRICT  
RESOLUTION #04172025  
SETTING ASSESSMENTS**

WHEREAS, the Board of Directors of the Seeley Lake Sewer District (the “Board”) adopted a fiscal year budget on March 20, 2025 for the purpose of setting assessments to fund the administrative costs of District operations, being offset by District reserves for Fiscal Year 2026, and

WHEREAS, the Board heard recommendations to establish equal assessments for setting annual assessments; and

WHEREAS, after giving notice as required, the Board held a public hearing on June 19, 2025 at 5:30 p.m. MDT for the purpose of accepting public comment on establishing the methodology for annual assessments; and

WHEREAS, upon taking public testimony, the Board considered all comments, both written and verbal; and

WHEREAS, the Board determined that the equal assessment method described in § 7-12-2151 (d) M.C.A. would provide sufficient revenues for fiscal year 2026, in the amount of approximately \$30,000.00;

NOW, THEREFORE BE IT RESOLVED by the Board that the Secretary is directed to coordinate the placement of assessment on the property tax bills for Fiscal Year 2026 as follows:

Equal Assessments: Each lot, tract or parcel of land in the District shall be assessed equally for the Administrative Fee. The amount of the Administrative Fee assessed against each lot, tract or parcel of land in the District shall be approximately \$59.53.

DATED THIS 19<sup>th</sup> DAY OF JUNE, 2025

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President

Attest:

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Director