

SEELEY LAKE SEWER DISTRICT
REGULAR BOARD MEETING
May 16, 2019

Pat Goodover	President	PRESENT	Walt Hill	Vice President	PRESENT
Mike Boltz	Director	PRESENT	Davy Good	Director	ABSENT
Beth Hutchinson	Director	PRESENT	Felicity Derry	Secretary	PRESENT
Jean Curtiss	Manager	PRESENT	Kim Myre	Missoula Co	PRESENT

Public Attendance - Appendix A

CALL TO ORDER:

The meeting was called to order by Pat Goodover at 5:15pm at The County Satellite Office, located at 3360 Highway 83 N.

APPROVAL OF AGENDA:

The Board discussed rearranging some of the items and moving the communications policy to the next meeting.

Pat Goodover moved to approve the agenda as modified. There was no further discussion. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Aye
Davy Good	Absent
Beth Hutchinson	Aye

PRESIDENT'S COMMENTS:

Pat Goodover commented that the District was in a good position to move forward and anticipated getting much accomplished this evening.

PUBLIC COMMENTS:

The Missoula County loan to the district and the possible terms were discussed.

MINUTES:

March 21, 2019

The Board discussed the minutes and what it was appropriate for them to include.

The Board voted as follows to approve the amended minutes for the March 21, 2019 Board meeting. There was no further discussion. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Aye
Davy Good	Absent
Beth Hutchinson	Nay

April 24, 2019

The minutes and several amendments were discussed.

The Board voted as follows to approve the minutes for the April 24, 2019 Board meeting as modified. There was no further discussion. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Aye
Davy Good	Absent
Beth Hutchinson	No vote recorded

MANAGER'S REPORT:

Jean Curtiss had been working on the Pine Street right-of-way and outlined the process that was required. The other easements were also progressing and the two appraisals should be completed shortly.

During a call with Rural Development (RD) and Great West Engineering (GWE) regarding the Phase II RD application, the possibility a \$750,000 grant stemming from HB652 was raised. The plans for the treatment plant had been submitted to DEQ. RD had suggested holding two meetings a month for the next several months.

The first five chapters of the Rules and Regulations from Gallatin Gateway were distributed to the Board for review.

The possibility of solar power and Blackfoot Telephone putting conduit in the sewer ditches was discussed.

CORRESPONDENCE:

Rural Development

This letter stated that RD concurred with the GWE contract amendment #1 adding construction inspection.

FINANCIAL REPORTS:

Invoices – April 2019

Felicity Derry reviewed the invoices for the Board.

Beth Hutchinson moved to approve the April 2019 invoices for payment as presented. Mike Boltz seconded the motion. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Aye
Davy Good	Absent
Beth Hutchinson	Aye

Financials – March 2019

Felicity Derry reviewed the financials for the Board.

Walt Hill moved to approve the financial report for March, 2019. There was no discussion. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Aye
Davy Good	Absent
Beth Hutchinson	No vote recorded

OLD BUSINESS:

A. By-Laws

The by-laws were not ready to be presented. The eligibility of leasing property as a requirement for a board position was discussed.

B. FY2020 Operating Budget

Jean Curtiss circulated a draft budget and resolution to the Board and outlined the changes that had been made and how the properties within the District would be affected. The Board discussed the mechanism to approve the budget, as well as the travel and district manager line items.

Walt Hill moved to increase the travel expense from \$100 to \$1,000. Mike Boltz seconded the motion. Discussion followed on the amount of the travel expense, how other Boards handled this, and potential problems arising from reimbursing travel expenses. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Aye
Davy Good	Absent

Beth Hutchinson No vote recorded

Discussion followed on the reserve and where the additional \$900 would come from.

Walt Hill moved to change the reserve to \$28,100. Pat Goodover seconded the motion. There was no discussion. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Aye
Davy Good	Absent
Beth Hutchinson	No vote recorded

Walt Hill moved that the FY2020 operating budget be made public and advertise it for an upcoming meeting. Beth Hutchinson second the motion. The Board discussed which meeting agenda the budget would on. The motion was carried.

Pat Goodover	Aye
Walt Hill	Aye
Mike Boltz	Aye
Davy Good	Absent
Beth Hutchinson	Aye

C. User Agreement

The attorney had recommended that the Board could not disseminate the user agreement until the corresponding rules and regulations were in place. Jean Curtiss outlined the draft user agreement.

The Board reviewed the agreement and discussed possible fees and how vacant lots could be treated. Also, how the carwash could be connected.

The Board discussed the need for the user agreements to be reviewed upon receipt for completeness. The responsibility for the grinder pumps was discussed. Requiring future phases to connect was suggested.

Jean Curtiss would clarify who would be responsible to replace driveways and sidewalks. The size of the temporary easement was discussed. The need to add a severability clause was discussed.

The Board noted that the O&M budget was an estimate because it was a brand-new system., but there were a few items that could be removed.

How to spread the O&M budget was discussed. The Board discussed finalizing the draft user agreement and then concurred that it should be ready for review a special meeting, which would be 5:15pm June 6, 2019.

F. Rules & Regulations

Jean Curtiss outlined the first five chapters of the amended rules & regulations from Gallatin Gateway for the Board. The Board discussed the timing of finalizing the user agreement and the rules & regulations.

The remainder of the agenda items were postponed until the next regular board meeting.

NEXT REGULARLY SCHEDULED MEETING: June 20, 2019

ADJOURNMENT OF MONTHLY BOARD MEETING:

Pat Goodover adjourned the meeting at 7:49pm.

Attest:

Pat Goodover, President

Felicity Derry, Secretary