

**SEELEY LAKE SEWER DISTRICT
REGULAR BOARD MEETING
May 19, 2022**

Tom Morris	President	PRESENT	Cheri Thompson	Director	PRESENT
Pat Goodover	Vice President	PRESENT	Troy Spence	Director	PRESENT
Jason Gilpin	Director	PRESENT	Felicity Derry	Secretary	PRESENT
Bill Decker	Manager	PRESENT			

Public Attendance - Appendix A

CALL TO ORDER:

The meeting was called to order at 6:00pm and was held remotely via Zoom.

APPROVAL OF AGENDA:

Tom Morris noted that Vince Chappell could not attend the meeting tonight, therefore Well & Lake Monitoring would be moved to the next meeting. Also, the budget resolution should be moved to the next meeting, as the insurance premium was still unknown. The Board discussed and agreed that Appointing Directors should be placed directly after Public Comment.

Tom Morris moved to approve the agenda as amended. Jason Gilpin seconded the motion. There was no further discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Director	Vacant

PRESIDENT’S COMMENTS:

Tom Morris requested that everyone should be kind and courteous and stick to the agenda, if possible.

PUBLIC COMMENT:

None.

Appointing Directors

Tom Morris noted that the Elections Office had confirmed that Cheri Thompson, Pat Goodover and Troy Spence were the only ones that had applied for the three available seats on the Board and therefore were members of the Board.

CORRESPONDENCE:

None.

MINUTES:

April 21, 2022 Regular Meeting

Tom Morris noted one typo in his name. There was discussion regarding the sign in sheet and meeting participants providing their email addresses. Troy Spence asked about setting up the Board email and password.

Tom Morris moved to accept the minutes as amended. Cheri Thompson seconded the motion. There was no further discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

FINANCIAL REPORTS:

Invoices – April 2022

Tom Morris reviewed the April invoices.

Cheri Thompson moved to pay the invoices. Tom Morris seconded the motion. It was clarified that the NameCheap invoice was to renew the SeeleySewer.org domain name. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

March 2022 Financial Reports

Felicity Derry reviewed the March financial reports.

MANGERS REPORT:

Bill Decker noted that he had received two score sheets for the Request For Qualifications (RFQs). The path forward would either show that there was no degradation of the groundwater and so there was no problem or that there was a problem. Either way the District would need an engineer.

UNFINISHED BUSINESS:

Action Plan for 2021-2022

Committee Reports

Cheri Thompson noted that she had not circulated an article and that the reorganization of the website was still in progress.

Mission Update

None.

Environmental Deoxyribonucleic Acid (eDNA) Sampling

None.

RFQ/Request For Proposals (RFP) Scoring

Bill Decker noted that he had received two scoring sheets, and questioned why there had not been more, as the Board had reviewed and approved the process. Bill Decker and Cheri Thompson discussed and re-examined the scoring process. The Board reviewed the scoring process further and whether the Board had agreed that RFPs should be requested from the companies that had submitted their qualifications. Bill Decker noted that it was important for the Board to score the qualifications using the agreed upon form and suggested that the company who scored the highest should be the first to be invited to attend a work session with Board members and maybe a member of the public.

Tom Morris noted that Bill Decker had contacted the four companies, as requested by the Board. The process for hiring an engineer, the RFP and those four companies were reviewed. Discussion followed on forming a committee to meet with each of the companies and the next step. The process for the RFQ was reviewed and it was agreed that each company should be sent an RFP after meeting with the Board. Testing data was discussed.

Bill Decker noted that he had let each of the four companies know that they would be receiving an RFP. The motion from the last meeting regarding requesting the RFPs was reviewed. The purpose for meeting with the companies was outlined and discussed further. The Board agreed that the committee would consist of Pat Goodover, Cheri Thompson and Nathan Bourne. Inviting a second member of the public was discussed. The Board agreed that a summary report should be made at the monthly meeting and confirmed that the committee meeting would be public.

Resolution#05192022 - FY2023 Budget

Moved to the next meeting.

Test Results Map

Cheri Thompson noted that she had printed out a big map that included the test results. Incorporating additional information was discussed.

Meeting Locations

Tom Morris cautioned that hackers had used his information and that he would not ask anybody for money and to make sure that the email was from his correct address. The Board discussed the format of future meetings and that it would be easiest to hold hybrid meetings at The Barn. Cheri Thompson would enquire about the cost of holding meetings at the Barn.

Cheri Thompson moved to hold a hybrid meeting next month at the Barn, so it could be promoted. Pat Goodover seconded the motion. There was no further discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

NEW BUSINESS:

Board Training

It was noted that Cheri Thompson and Pat Goodover had attended the Missoula County board training.

Appointing Directors

Previously covered.

Officer Election

Cheri Thompson moved to stay where we are. Troy Spence seconded the motion. Tom Morris confirmed that he was okay with that. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

RFP Deadline

Bill Decker clarified that Pat Goodover, Cheri Thompson and Nathan Bourne were on the committee. The Board agreed that Bill Decker should contact Michael Richards and Vince Chappell to invite them to join the committee.

Well & Lake Monitoring

Moved to the next meeting.

NEXT REGULARLY SCHEDULED MEETING: June 16, 2021

AGENDA ITEMS FOR NEXT SCHEDULED MEETING:

Tom Morris noted that the following items should be added to the June agenda: Action Plan – Committee Reports, Mission Update, Resolution for the Budget, Well & Lake Monitoring, Test Result Map, eDNA Sampling and the Committee Summary Report.

ADJOURNMENT OF MONTHLY BOARD MEETING:

Tom Morris moved to adjourn the meeting at 7:31pm.

Attest:

Tom Morris, President

Felicity Derry, Secretary

