

SEELEY LAKE SEWER DISTRICT
REGULAR BOARD MEETING
September 15, 2022

Tom Morris	President	PRESENT	Cheri Thompson	Director	PRESENT
Pat Goodover	Vice President	PRESENT	Troy Spence	Director	PRESENT
Jason Gilpin	Director	PRESENT	Felicity Derry	Secretary	PRESENT
Bill Decker	Manager	PRESENT			

Public Attendance - Appendix A

CALL TO ORDER:

The meeting was called to order at 6:02pm. The meeting was held in person at the Barn, 2920 Highway 83, Seeley Lake and remotely via Zoom.

APPROVAL OF AGENDA:

There were no amendments to the agenda.

Cheri Thompson moved to approve the agenda. Troy Spence seconded the motion. There was no further discussion. The motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

PRESIDENT’S COMMENTS:

Tom Morris asked that everybody should respect each other’s time and opinions. Also, to work harder at getting information in before the board packets were sent out.

PUBLIC COMMENT:

None.

CORRESPONDENCE:

None.

MINUTES:

August 18, 2022

Tom Morris noted one typo on page 3.

Tom Morris moved to accept the minutes (August 18, 2022) as amended. Cheri Thompson seconded the motion. There was no discussion. The motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

FINANCIAL REPORTS:

Invoices – August 2022

Tom Morris reviewed the August invoices.

Tom Morris moved to accept the invoices totaling \$788.10. Jason Gilpin seconded the motion. There was no discussion. The motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

June 2022 Financial Reports

Felicity Derry reviewed the June 2022 financial reports, noting that it was the end of FY22. There was discussion on the insurance bill and the budgeted amount.

July 2022 Financial Reports

Felicity Derry reviewed the July 2022 financial reports, which was the beginning of FY23.

MANGER’S REPORT:

Bill Decker reviewed his report, noting that the adjusted tax roll had been submitted to the Montana Department of Revenue (DOR).

UNFINISHED BUSINESS:

Action Plan for 2021-2022 - Committee Reports

Federal Emergency Management Agency (FEMA)

Tom Morris noted that he had obtained an email address that could be used to contact FEMA for grant monies and/or mitigation when the District had a project.

Army Corps of Engineers

Cheri Thompson noted that there was money available once there was a plan.

Pathfinder Article & Email Newsletter

Cheri Thompson noted that she had visited the Missoula County property site and reviewed their information for individual septic permits and how they had been assigned to accounts. The article was discussed and it was agreed that any email addresses should be emailed to the Secretary's email address.

Tom Morris moved to approve the article as amended. Jason Gilpin seconded the motion. There was no further discussion. The motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

Mission Update

None.

Environmental Deoxyribonucleic Acid (eDNA) Sampling

None.

Test Result Map

None.

WET Sample Well Drilling

Bill Decker noted that WET had submitted a proposal for ten additional monitoring wells and reviewed the proposal, which totaled \$13,605.

Discussion followed on the wells along the highway and if the storm drain system might be an issue. The discussion turned to whether the attorney should review the contract. As the contract was mainly boilerplate, the Board concluded that there was no need for the attorney to review it.

Nathan Bourne noted that there were no wells in phase 4 and in the southern part of phase 3 (Dogtown). The Board discussed adding more wells to the proposal, why Dogtown had been omitted from the proposal and what might have affected WET's positioning of the wells. Testing in Dogtown was discussed.

Kristin Baker Dickinson, DNRC, noted that if the District wanted to drill a well on DNRC land, the District would need to draft a Memorandum of Understanding (MOU) and pay for the installation of the monitoring wells, as well as share the testing information with DNRC. Tom Morris noted that the DNRC land was outside of the District. The Board discussed adding up to four wells in the phases that had been omitted from the proposal.

Cheri Thompson moved to accept WET's proposal, with the addition of up to four wells in the unincorporated two phases (Phases 3 & 4), per the engineer's recommendation. Tom Morris seconded the motion. There was no further discussion. The motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

Committee Summary Report – AquaTech

Bill Decker reviewed the committee summary report for the AquaTech meeting and noted that WET were familiar with the AquaTech systems. Discussion followed concerning using the effluent on the golf course, Septic Tank Effluent Pump (STEP) systems and the use of pumps in the system.

Committee Summary Report - imeg

Bill Decker noted that he had contacted imeg on a number of occasions to set up a meeting. To date imeg had not put forward a date for a meeting. The Board discussed imeg's inability to follow through with a meeting.

Committee's Recommendation

Pat Goodover noted that the committee felt that more information was needed. Once six months to a year's worth of data had been completed, then a recommendation could be given. Bill Decker added that the engineer felt that the District could move forward once there was adequate testing data. However, the committee did recommend that WET be hired as the District's engineer. Discussion followed on this recommendation and the need for a timeline.

Cheri Thompson moved to engage WET as the District’s engineering firm, to provide us with a proposal and a contract, to include a timeline. Pat Goodover seconded the motion. There was no further discussion. The motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

NEW BUSINESS:

DNRC Easement

Bill Decker noted that the state land easements had arisen during a conversation with AquaTech. Kristin Baker Dickinson, DNRC, gave some background on the District’s easements and asked if it was currently the Board’s intention to vacate these easements. Discussion followed on the easements and the monitoring wells contained within them. The Board discussed with Kristin Baker-Dickinson the possibility of the District being able to utilize the easements. Kristin Baker-Dickinson requested that the Board send her a letter outlining their intentions regarding the easements. The Board discussed how to proceed.

Pat Goodover moved to authorize the President to sign a letter requesting that the easements (DNRC) stay in place. Discussion followed on who should draft the letter. Troy Spence seconded the motion. There was no further discussion. The motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

The Board discussed amending the motion to include the high school easement. Pat Goodover agreed to amend his motion to include the high school easement.

Pat Goodover moved to authorize the President to sign a letter requesting that the easements (DNRC and the high school) stay in place. There was no further discussion. The amended motion was unanimous.

Tom Morris	Aye
Pat Goodover	Aye
Jason Gilpin	Aye
Cheri Thompson	Aye
Troy Spence	Aye

Meeting Location

The Board discussed continuing to meet in person and via Zoom in October. There were no objections from the Board.

NEXT REGULARLY SCHEDULED MEETING: October 20, 2022

AGENDA ITEMS FOR NEXT SCHEDULED MEETING:

Tom Morris noted that the following items should be added to the October agenda: Action Plan – Committee Reports – Pathfinder Article; Mission Update; Test Result Map; eDNA Sampling; WET Sample Well Drilling and Bank Signatories.

ADJOURNMENT OF MONTHLY BOARD MEETING:

Tom Morris moved to adjourn the meeting at 7:42pm. Jason Gilpin seconded the motion.

Attest:

Tom Morris, President

Felicity Derry, Secretary