

**Seeley Lake Sewer district  
REGULAR BOARD MEETING  
October 17, 2024**

Tom Morris	President	PRESENT	Vacant	Manager
Pat Goodover	Vice President	PRESENT	Vacant	Secretary
Cheri Thompson	Director	ABSENT		
Troy Spence	Director	PRESENT		
Tyler Smith	Director	PRESENT		

Public Attendance – Appendix A

**CALL TO ORDER:**

The meeting was called to order at 6:04 pm. The meeting was held at the Barn, 2920 Highway 83, Seeley Lake, MT and via Zoom.

**APPROVAL OF AGENDA:**

**Tyler Smith moved to approve the agenda.** Troy Spence seconded the Motion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Cheri Thompson	Absent
Troy Spence	Aye
Tyler Smith	Aye

**PRESIDENT’S COMMENTS:**

Tom Morris apologized for the absence of a secretary and asked that all present at the meeting please speak loud and clear and state their name before speaking so that they could be heard on the recording and by other listeners on Zoom.

**PUBLIC COMMENT:**

There was no public comment.

**CORRESPONDENCE:**

There was no correspondence.

**MINUTES:**

**Tom Morris moved to approve the minutes** (September 19,2024). Pat Goodover seconded the motion. There was no discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Cheri Thompson	Absent
Troy Spence	Aye
Tyler Smith	Aye

## **FINANCIAL REPORTS:**

Tom Morris reviewed the invoices.

**Pat Goodover moved to approve the bills.** Tyler Smith seconded the motion. There was no discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Cheri Thompson	Absent
Troy Spence	Aye
Tyler Smith	Aye

## **MANAGER'S REPORT:**

Tom Morris noted that at this time we do not have a manager, but that bill Decker had been kind enough to continue to coordinate the meeting with Ryan Zinke and staff, and members of Missoula County leadership.

## **UNFUNISHED BUSINESS:**

### Action Plan for 2023-2024 – Committee Reports

There were no reports.

### WET/Project Update

Steve Anderson noted that he did not have a lot to report. They have been mostly working on grant applications to help us get going on updating the PER. He also mentioned that in the very near future that we would need to get busy with the scoring matrix so we can determine the best site or sites for the sewer plant. He suggested that he and some of the Board will need to get together to work on the scoring matrix. WET has been looking at some of the soil variations to help determine which potential sites are the most suitable. We will schedule to complete the matrix at our next meeting. Steve will try to come next week and look at some sites.

### Monitoring Well Sampling

Jeanna from Missoula County Health reported that there was no new information at this time. There was a lot of public discussion about monitoring and testing.

### Grants & Funding

Christina from WET reported that they have been working with Samantha from DNRC about a grant to help with the cost of the new PER and that they are very confident that we will qualify for the financial grant. WET has completed the scoring criteria form, and all that is left to apply is for the Board to make a resolution to apply for the grant, and then forward a copy of the unapproved minutes of this meeting to DNRC. We were also encouraged by WET to gather letters of support from the community to forward on to all granting agencies.

### QuickBooks Purchase

It was discussed that we have already approved the purchase, just need someone to get the debit card that was approved for the Manager, and then purchase QuickBooks.

Manager and Secretary Vacancies

Tyler Smith reported that the hiring committee had not yet received job descriptions, so there is nothing to report at this time.

Conflict of Interest Statements

Tom Morris reported that all but one of the Board members but one had submitted their statement and that person needed to get it submitted.

Communications

Tom Morris suggested that since this was a concept that Cheri Thompson had been working on, that we should move it to next month's meeting agenda.

**NEW BUSINESS:**

Resolution #10172024 DNRC Conservation and Resource Development Division (DNRC CRDD) Grant application Authorization

WHEREAS, the Seeley Lake Sewer District is applying to the DNRC Conservation and Resource Development Division for financial assistance in developing a new Preliminary Engineering Report (PER);

WHEREAS, the Seeley Lake Sewer District agrees to comply with all State laws and regulations and the requirements described in the Administrative and Application guidelines of the DNRC CRDD;

WHEREAS, the Seeley Lake Sewer District commits to provide any matching funds that may be required.

WHEREAS, the Seeley Lake Sewer District commits to provide any funding from other grant sources listed in the application budget if not awarded by those grant sources; and that Mr. Tom Morris, Seeley Lake Sewer District Board President, is authorized to submit this application to the DNRC CRDD, on behalf of the Seeley Lake Sewer District, to act on its behalf and to provide such additional information as may be required.

**Tyler Smith moved to approve Resolution #10172024.** Troy Spence Seconded the motion. There was no discussion. The motion was carried.

Tom Morris	Aye
Pat Goodover	Aye
Cheri Thompson	Absent
Troy Spence	Aye
Tyler Smith	Aye

## Listening Sessions

There was much discussion about moving the dates for the sessions out to December so that the board and WET could have more time to compile information. This item will be kept on the agenda for the next meeting. Tom Morris asked for volunteers for a Listening Sessions committee. Troy Spence volunteered and Tom Morris appointed Cheri Thompson.

## Zinke Meeting

Tom Morris reported that things went well with the meeting with Ryan Zinke, and that we all left the meeting with a positive feeling about the next round of grant funding.

## **NEXT REGULARLY SCHEDULED MEETING: November 21, 2024**

### **AGENDA ITEMS FOR THE NEXT REGULARLY SCHEDULED MEETING:**

Tom Morris noted that all of the items under Unfinished business except the conflict-of-interest statements needed to remain. Scoring Matrix needs to be added as Discussion and Action.

**Tom Morris moved that the meeting be adjourned at 7:11pm.** Tyler Smith seconded the motion.

Attest:



Tom Morris, President



