

# Seeley Lake – Missoula County Sewer District

## Regular Board Meeting Minutes

<b>Date</b>	November 20, 2025	<b>Time</b>	6:00
<b>Location</b>	Seeley Lake Community Foundation Building 3150 MT-83 N		
<b>Zoom</b>	Zoom link on homepage at <a href="http://www.SeeleySewer.org">www.SeeleySewer.org</a>		
<b>Meeting ID</b>	899 6021 4403	<b>Passcode</b>	032580

<b>Attendees</b>			
x	Tom Morris, President	05/28	x Tyler Smith, Director 05/28
x	Pat Goodover, Vice President	05/26	x Troy Spence, Director 05/26
	Cheryl Thompson, Director	05/26	x Carrie Soloski, Manager
x	Talia Malone, Secretary		
<b>Others in Attendance</b> (Sign-In Sheet Attached)			

I.	Call to Order	Moved	Second	No/Abstain	Passed	Signed
A. President Tom Morris called the meeting to order at 6:00 PM						
II.	Agenda Approval					
<ul style="list-style-type: none"><li>President Morris made a motion to approve the Agenda</li><li>Vice President Goodover seconded motion</li><li>Motion approved unanimously</li></ul>						
III.	President's Comment					
<ul style="list-style-type: none"><li>none</li></ul>						
IV.	Public Comment					
<ul style="list-style-type: none"><li>none</li></ul>						
V.	Correspondence					
<ul style="list-style-type: none"><li>Correspondence with DNRC revealed requirement for buyers of adjacent leased properties to sign a waiver agreeing to join the sewer district when service is available and possibly impacting up to 100 properties and increasing district volume by 20%.</li><li>Ongoing correspondence with granting agencies regarding reimbursement. Grants are expected to close soon.</li></ul>						
VI.	Minutes					
<ul style="list-style-type: none"><li>President Morris made a motion to approve the minutes with no changes.</li><li>Vice President Goodover seconded motion</li><li>Motion approved unanimously</li></ul>						
VII.	Financial Reports					
<ul style="list-style-type: none"><li>President Morris made a motion to approve monthly expenditures as presented, totaling \$3,509.32 from county funds.</li><li>Director Spence seconded motion</li></ul>						

	<ul style="list-style-type: none"> <li>• Motion approved unanimously</li> </ul>
<b>VIII.</b>	<b>Manager's Report</b>
	<p>A. Reports provided to Seeley Lake Community Council; Met with Trish Shreiber, local political candidate, to update on district status.</p> <p>B. Office files are being organized and transitioned to Google Drive. Quickbooks now up and running</p> <p>C. Staff training with Felicity nearing completion; ongoing office/storage organization</p> <p>D. Work in progress regarding workers comp coverage, impact/connection fee research and drafting annexation petition forms; including Montana code highlights for voluntary annexation without public hearing if all property owner's consent.</p>
<b>IX.</b>	<b>Old Business</b>
	<p>A. Land Purchase</p> <ol style="list-style-type: none"> <li>1. Potential new property could significantly reduce land acquisition cost, waiting for further information and will hopefully hear more by December</li> </ol> <p>B. Annexation</p> <ol style="list-style-type: none"> <li>1. Discussion focused on board's ability to expand district excess capacity exists. Expressing that we would need written consent from all property owners who are wanting service and that there would be a possibility of an election if more than 40% of electors petitioned.</li> <li>2. Reviewed and discussed draft annexation petition form. Needs legal review and inclusion of property owner details, such as Tax ID, Geocode, ect.</li> </ol> <p>C. Implementation of focus group recommendations</p> <ol style="list-style-type: none"> <li>1. Continue to research and draft of impact/connection fee structures for annexation.</li> <li>2. Finalize and legally review the annexation petition form.</li> <li>3. Follow up on land acquisition opportunity and have an update by December or January.</li> <li>4. Letter of Support for CRC</li> <li>5. No December meeting due to lack or pressing business</li> </ol>
<b>X.</b>	<b>New Business</b>
	<p>A. Discussion on rewriting manager/secretary contracts.</p> <p>B. CRC (Clearwater Resource Council) requested a letter of support for a septic pumping grant that would include up to 50 households, specifically low income or those near surface water. Board agrees to issue a support letter.</p>
<b>XI.</b>	<b>Adjournment</b>
	<ul style="list-style-type: none"> <li>• President Morris made a motion to adjourn meeting</li> <li>• Vice President Goodover seconded</li> <li>• Motion passed unanimously and the meeting was adjourned at 6:37 PM</li> </ul>
<b>Next Scheduled Meeting</b>	November 20 <sup>th</sup> , 2025

